

College of Eastern Idaho  
Board of Trustees  
February 16, 2018  
College of Eastern Idaho Campus, John E. Christofferson Building 3 – Room 331  
Idaho Falls, Idaho

A Regular Meeting of the Board of Trustees of the College of Eastern Idaho was held February 16, 2018 at the College of Eastern campus in Idaho Falls, Idaho. Chairman Park Price presided.

**Present:**

Park Price, Chairman  
Stephanie Mickelsen, Vice Chairman  
Carrie Scheid, Treasurer  
Craig Miller  
Cal Ozaki

**Guests:**

Rick Aman, President  
Sean Coletti, CEI Attorney  
Mary Taylor, Human Resources Director

**TRUSTEE WORK**

The meeting was called to order at 1:00pm by Chairman Park Price

APPROVAL OF AGENDA

**M/S Mickelson/Miller To approve the agenda as presented *Motion passes unanimously***

APPROVAL OF MINUTES

Minutes from the previous meeting held on January 10<sup>th</sup> and work session held on February 7<sup>th</sup> were presented to the Board

**M/S Mickelson/Ozaki To approve the minutes *Motion passes unanimously***

PUBLIC COMMENT

Angel Malagon-Mendoza, a student in the accounting program, presented to the Board. He gave his personal and educational background and noted his future goals. Angel was asked to present by President Aman as he was an attendee at the Community College Legislative Luncheon held earlier in

the week. Angel noted how excited he is to be a part of CEI and that he hopes to further his education and come back to work at the College in the future.

## REPORTS

Trustee Scheid reported on the Finance Committee and its recent meeting. She noted that the committee again looked through financials and invoicing and sent their approval to the Board. She also added that budgets should be ready for review by April and will be brought to the Board for discussion.

Trustee Ozaki gave an update on the Foundation board, noting in particular that the board had been divided into smaller subcommittees to facilitate communication and action. He added upcoming events including scholarship review and the annual award banquet. Ozaki noted the growth in donations in that last appeal, bringing in over \$40,000 with a few new endowments.

Trustee Miller gave an update on the K-12 realm and discussed the Apply Idaho process and difficulties that schools have run into. He reported on recent principals meetings and added that a continued discussion of dual credit will be useful in the future.

President Aman began his report by introducing Ryan Faulkner, Director on Online Learning, to the Board. Ryan then discussed his recent steps to create standards in the online learning system at CEI and detailed continued partnerships in that realm. Ryan is working currently on streamlining Blackboard and online courses and hopes to begin full online programs in the future.

Aman then asked Ann Marie Peters, Director of Strategic Partnerships, to present on the progress of renovations and purchases under the Maeck Legacy Gift. Ann Marie detailed the RFP and bidding processes and presented a preferred bid choice to the Board.

Aman asked Vice President Godfrey to give an update on Colleague implementation. He added that student affairs processes are underway, the human resources changes are rolling and moving into test environments, and an online payment system is in the works. Godfrey was asked by the Board to provide an updated timeline of the Colleague process, this will be provided at future meetings.

Aman gave an update on his recent partnerships and state and local legislative meetings to the Board. Adding in particular notes about meetings and hearings with Idaho legislators, and growing partnerships with Idaho Digital Learning Academy, STEM Action Center, and others.

## TRUSTEE WORK

### APPROVAL OF EQUIPMENT PURCHASE

**M/S Mickelson/Miller to approve the equipment purchase of manikins, for a total cost of \$282,201.00. Motion passes unanimously with vote by roll-call**

#### APPROVAL OF MONTHLY FINANCIALS

Controller Don Bourne presented the December Financials and January Invoice to the Board. Trustee Scheid noted that the CEI Finance Committee met prior to the meeting to go over the financials as well and gave their full support and approval of the data Don presented.

**M/S Mickelson/Scheid to approve the January 2018 CEI/EITC Invoice** *Motion passes unanimously*

**M/S Mickelson/Scheid to approve the December 2017 Financials** *Motion passes unanimously*

#### APPROVAL OF CEI EMPLOYEE BENEFIT PACKAGE

Director of Human Resources, Mary Taylor, presented the Board with her proposal for the CEI employee benefit package. She outlined vacation and sick leave accrual, insurance benefits, probation periods, and others. The Board then discussed specifics. The Board recommended minor changes or corrections to details with the proposal

**M/S Miller/Scheid to approve the CEI Employee Benefit Package with changes** *Motion passes unanimously with vote by roll-call*

**M/S Mickelson/Miller to enter Executive Session pursuant to Idaho Code Sec. 74-206(b) to consider the evaluation of an employee.** *The motion passes unanimously with vote by roll-call*

*The Board entered Executive Session at 3:11pm, no recordings or minutes were taken. The Board exited Executive Session at 3:24pm*

**M/S Mickelson/Miller to enter Executive Session pursuant to Idaho Code Sec. 74-206(c) to consider the acquisition of an interest in real property.** *The motion passes unanimously with vote by roll-call*

*The Board entered Executive Session at 3:25pm, no recordings or minutes were taken. The Board exited Executive Session at 3:29pm*

#### REMARKS

Trustee Miller inquired as to the interest of the Board to tour the new Thunder Ridge High School location, Miller will schedule an opportunity in the coming months.

Trustee Scheid spoke of a potential donation to the College in honor of Mr. Bill Maeck. She added that she was pleased to see his legacy recognized and continue to grow.

Seeing no other business, the meeting was adjourned at 3:39pm by Chairman Price.

---

Park Price, Chairman

---

Date