

College of Eastern Idaho  
Board of Trustees  
December 13, 2017  
College of Eastern Idaho Campus, Healthcare Building, Room 6164  
Idaho Falls, Idaho

A Work Session of the Board of Trustees of the College of Eastern Idaho was held December 13, 2017 at the College of Eastern Idaho campus in Idaho Falls, Idaho. Chairman Park Price presided.

**Present:**

Park Price, Chairman  
Stephanie Mickelsen, Vice Chairman  
Carrie Scheid, Treasurer  
Cal Ozaki

**Absent:**

Craig Miller

**Guests:**

Rick Aman, Interim President  
Sean Coletti, CEI Attorney  
Christian Godfrey, Vice President of Finance  
John Thomas, Ellucian Representative

**TRUSTEE WORK**

The meeting was called to order at 4:13pm by Chairman Park Price.

**ELLUCIAN DISCUSSION**

Ellucian representative, John Thomas, presented to the Board on the specific details included in the contract being considered. He noted specific changes to the contract since the last time the Board had met, including an increase of assistance hours provided by Colleague/Ellucian experts for each department.

Trustees agreed that it was important to continue to work with other institutions in the State using Ellucian to ensure that best practices are followed.

Mr. Thomas noted that Ellucian was particularly invested in the project as future partnerships with the State could be developed.

EMPLOYEE BENEFITS DISCUSSION

Dr. Aman reported to the Board on a phone conversation with consultant, Cheryl Wright, in regard to continued employee benefits.

Discussion followed regarding the roll-over of sick, vacation, and other earned time for employees. Trustees gave input from their various areas of industry, with discussion specific to vacation and sick hours given to employees.

Trustees agreed that a work session prior to the January meeting would be beneficial to continue the discussion on benefits.

The Work Session was adjourned at 5:09 pm by Chairman Park Price

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Park Price, Chairman

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Date

College of Eastern Idaho  
Board of Trustees  
December 13, 2017  
College of Eastern Idaho Campus, Healthcare Building, Room 6164  
Idaho Falls, Idaho

A Regular Meeting of the Board of Trustees of the College of Eastern Idaho was held December 13, 2017 at the College of Eastern Idaho campus in Idaho Falls, Idaho. Chairman Park Price presided.

**Present:**

Park Price, Chairman  
Stephanie Mickelsen, Vice Chairman  
Carrie Scheid, Treasurer  
Cal Ozaki  
Craig Miller

**Absent:**

**Guests:**

Rick Aman, Interim President  
Sean Coletti, CEI Attorney  
Christian Godfrey, Vice President of Finance  
Ann Marie Peters, Director of Strategic Partnerships  
Marc Skinner, Executive Officer, University of Idaho  
Nathaniel Marling, CEI Student  
Julie McMurtrey, Director, Center for New Directions

**TRUSTEE WORK**

The meeting was called to order at 6:00pm by Chairman Park Price.

Chairman Price made a change to the presented agenda moving the gifting pledge discussion to the beginning of the meeting.

**GIFTING PLEDGE**

Ann Marie Peters, Director of Strategic Partnerships was invited to present to the Board. Peters recognized Bill Maeck, donor to CEI, as an attendee and outlined the incredibly generous gift made to the College. Totaling 1.7 million dollars, the gift would be used in the following four areas; first, to create a nursing simulation laboratory that would allow an additional 100 nursing students to be admitted and lessen the need for time spent at off-campus clinical sites. Second, the renovation of four existing science labs on campus. Third, the purchase of a surgical manikin and virtual cadaver. Fourth, a new, state of the art, testing center that would serve the College and region and increase testing

opportunities by 6,000 two-hour test blocks each month. Mr. Maeck was given a standing ovation by those in attendance.

Mr. Maeck gave a few words and spoke of his own educational background as well as the background of his late wife, Shirley Maeck, for whom the nursing labs will be named. Mr. Maeck noted that he hoped the money will encourage students to continue their education toward advanced degrees or any path they choose.

Chairman Price thanked Mr. Maeck for his gift and added that the College is honored by the gift and the community is blessed to have someone like Mr. Maeck in it.

**M/S Miller/Ozaki to enter Executive Session pursuant to Idaho Code Sec. 74-206(a) to consider hiring an employee** *Motion passes unanimously with a vote by roll-call*

The Board entered Executive Session 6:13pm, no minutes were taken at this time

The Board returned to regular session at 6:20pm

**M/S Mickelsen/Miller to hire Rick Aman as the Inaugural President of College of Eastern Idaho, with a compensation package to be determined at a later date** *Motion passes unanimously with a vote by roll-call*

Chairman Price noted that a nationwide search was an integral part of the process and that the entire Board was impressed by the caliber of final candidates moved forward by the search committee. He thanked trustees Mickelsen and Miller for the part they played in the search process. He also thanked the search committee and forum attendees for the comments, both of which were considered by the trustees.

Vice Chair Mickelsen thanked the search committee for their hard work throughout the process.

Newly selected President Aman made a few comments. He thanked the Board for their unanimous decision and support and thanked members of the audience for the friendship and support.

#### APPROVAL OF MINUTES

Minutes from the previous meetings held on November 15, 28, and 29 were presented to the Board

**M/S Ozaki/Mickelsen To approve the minutes** *Motion passes unanimously*

#### SIGNING OF MEMORANDUM OF UNDERSTANDING BETWEEN COLLEGE OF EASTERN IDAHO AND UNIVERSITY OF IDAHO

An MOU outlining a co-admit agreement between College of Eastern Idaho and University of Idaho was presented to the Board. President Aman explained the document noting that students admitted to CEI could now also be admitted to the University of Idaho. The agreement will simplify the transfer process for students wishing to go on to higher degrees after receiving an Associates Degree from CEI. President Aman then invited Marc Skinner, Executive Officer of the University of Idaho, Idaho Falls to present. Skinner mentioned that he optimistic that many students will benefit from this partnership and will

ultimately save students time and money in their education careers. The two then officially signed the MOU.

Aman and Skinner invited Nathaniel Marlin, current student at CEI and the first official co-admitted student to both institutions to say a few words. Nathaniel explained that he always knew he wanted to attend the University of Idaho and the partnership would be helpful in getting him there. He continued that he was excited to be a part of beginning stages and looks forward to the many doors that will open for him in the future.

President Aman and Chairman Price both added that they anticipate other Idaho universities joining in the process.

#### APPROVAL OF MONTHLY CEI FINANCIALS

Vice President Godfrey presented the latest invoice and financial information to the Board for approval. Godfrey noted the corrections that had been made since the last meeting. Godfrey added that the financial team was working on separating expenses and operations in budgets and hoped to have progress on the matter by the next meeting.

Trustee Miller inquired about the Liquor Funds provided to the College, Godfrey believed that the funds should begin in the 18-19 year but that coming legislation changes could alter that.

Chairman Price explained to those in attendance the need for the invoicing process.

**M/S Scheid/Miller To approve the Invoice for services rendered** *Motion passes unanimously*

#### APPROVAL OF PERSONNEL BENEFITS ON TRANSITION TO CEI

**M/S Mickelsen/Ozaki to table the discussion** *Motion passes unanimously*

#### APPROVAL OF COLLEAGUE PHASE II

**M/S Mickelsen/Scheid to approve the implementation of Colleague Phase II, subject to changes to the agreement** *Motion passes unanimously*

#### EITC ADVISORY BOARD UPDATE

President Aman gave a brief history of the previous advisory board utilized by EITC, adding that it reported directly to the President and existed because of Idaho Code. Aman and Price explained the role this board could continue to fill with the new Board of Trustees.

Trustees Mickelsen and Miller mentioned that the search committee used for the presidential search would be a great resource of local business and industry experts.

Further details, including a list of board members, will be provided at a later date.

## PUBLIC COMMENT

Irene Gyorfy, an employee of Idaho State University, explained the tuition reduction benefits granted to employees of College of Eastern Idaho by Idaho State University (ISU) and added that under EITC benefits were reciprocal to ISU employees. She asked the Board to consider continuing the benefits to ISU employees.

President Aman thanked Gyorfy for her comments and added that this would be a decision the Board would have to make in the future

## COLLEGE UPDATE

Julie McMurtrey, of the CEI Center for New Directions (CND), presented to the Board. McMurtrey explained the role CND plays within the College and the services the program provides. McMurtrey also shared the experiences a student had while attending CEI and spoke of the success the program services for the student.

## TRUSTEE REPORTS

Trustee Scheid reported that the Finance Committee would meet for the first time on January 8<sup>th</sup>

Trustee Ozaki was unable to attend the last Foundation meeting and asked Executive Director, Natalie Hebard to report instead. Hebard gave a list of upcoming events to the Board including a Barnes and Noble fundraising day on December 19<sup>th</sup> and the February 9<sup>th</sup> scholarship application deadline. Hebard also announced that recent donations have totaled over thirteen thousand dollars.

Trustee Miller was able to attend the recent Secondary School Principals meeting where ALEX Testing was discussed.

## PRESIDENT'S REPORT

President Aman discussed the recent increases in enrollment. At the time of the meeting, current enrollment sat around 940 students, Aman was optimistic that numbers would reach 1,000 before the holiday break.

Aman will be attending the State Board of Education meetings in Twin Falls December 20<sup>th</sup> and 21<sup>st</sup> where the Board is slated to approve CEI's new Associate of Arts degree.

Aman outlined recent meetings with both Governor Otter and SBOE Director Matt Freeman to discuss upcoming asks and college affairs. Aman detailed many of the recent meetings he had been invited to, including presentations to BEA, IACI, and the INL.

## TRUSTEE REMARKS

Trustee Ozaki remarked on the growth and impact the College has had in the last six months and looks forward to more happening in 2018.

Trustee Mickelsen noted that during her recent trip to Europe she saw how differently CTE is treated and hoped that a continued focus on CTE would be a priority of the College.

Trustee Scheid added she was very excited about the all the exciting things happening in and around the College.

Trustee Miller said he was amazed at how much has been accomplished in CEI's short existence and is honored to be a part of it. He also hopes that the College can continue to be impactful to each person that comes through the doors.

Trustee Price echoed the comments of the other Trustees and added that the partnership between CEI and UI was "groundbreaking". He complimented the faculty and staff for their hardwork and excitement through the transition and growth.

Seeing no other reports or comments, the meeting was adjourned at 7:38pm by Chairman Price.

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Park Price, Chairman

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Date