

College of Eastern Idaho
Board of Trustees
July 10, 2017
College of Eastern Idaho Campus, Healthcare Building, Room 6164
Idaho Falls, Idaho

A meeting of the Board of Trustees of the College of Eastern Idaho was held July 10, 2017 at the College of Eastern campus in Idaho Falls.

Present:

Park Price, Chairman
Stephanie Mickelsen, Vice Chairman
Carrie Scheid, Treasurer
Cal Ozaki
Craig Miller

Absent:

None

TRUSTEE WORK

The meeting was called to order at 6:00pm by presiding officer Sean Coletti at 6:00pm. Mr. Coletti introduced himself to those present and acknowledged the presence of Idaho State Board of Education member Emma Atchley. Each trustee then introduced themselves. Mr. Coletti introduced President of Eastern Idaho Technical College (EITC), Dr. Rick Aman who then made introductions of the EITC executive staff that was present.

Mayor Casper led the swearing in of the Trustees, the Oath of Office was administered and the Trustees began their work.

ELECTION OF OFFICERS

M/S (Price/Ozaki): To approve the agenda as presented. Motion carried unanimously

The election of officers then took place after a brief explanation of each role by Mr. Coletti.

M/S (Ozaki/Miller): To elect Park Price as Chairman of the Board. Motion carried unanimously

M/S (Scheid/Ozaki): To elect Stephanie Mickelsen as Vice Chairman of the Board. Motion carried unanimously

M/S (Mickelsen/Miller): To elect Carrie Scheid as Treasurer of the Board. Motion carried unanimously

OVERVIEW OF REGULATIONS

Mr. Coletti presented a short overview of many of the regulations the newly formed Board will be subject to as they continue their business, including Open Meeting Law, Public Records, Conflicts of Interest, and other ethics requirements. Mr. Coletti invited the Trustees to a Statewide Trustee meeting to be held at the College of Eastern Idaho campus on August 11th. More details forthcoming.

UPDATE ON ACCREDITATION

EITC President Rick Aman gave the Board an update on recent information received from the Northwest Commission on Colleges and Universities, the accrediting body of EITC and soon to be the College of Eastern Idaho (CEI). The documents contained approvals for the College to provide a new Associates of Applied Science (AAS) degree in Cyber Security. President Aman explained that there is a great need for this type of degree in the area and he is hopeful that enrollment will be high. The next document officially gave EITC permission to offer Associate of Science (AS) and Associate of Arts (AA) degrees. Each of these degrees will be easily transferrable to many of the other institutions within the state and will provide students a pathway to complete higher degrees. The final document allows for a transition from EITC into CEI and grants CEI the ability to receive funding from the state. President Aman noted that the expediency of this process is nearly unheard of and that the College of Western Idaho took nearly 6 years to receive their final accreditation.

Discussion followed in which Trustee Ozaki clarified that even with the AA and AS degrees the AAS and Technical Programs would remain functioning at the college.

ESTABLISHING THE COLLEGE OF EASTERN IDAHO

Vice Chairman Mickelsen noted that it would be important to officially establish the College of Eastern Idaho before any other technicalities could take place, after discussion a motion was presented,

M/S (Mickelsen/Scheid): To approve Resolution 17-03 officially establishing the College of Eastern Idaho *Motion passes unanimously with vote by roll-call*

RESOLUTION TO APPROVE BOARD GOVERNANCE POLICIES (RESOLUTION 17-01)

Chairman Price led detailed discussion on the Board Policies presented in Resolution 17-01. With input from EITC President Aman, Sean Coletti, many of the Trustees, and audience members, the policies will be edited and presented again at an upcoming Board meeting for second reading and approval.

Within the discussion, the regular meeting schedule was decided:

M/S (Ozaki/Scheid) To set the regular meeting schedule as the 3rd Monday of each month at 6:00pm *Motion passes unanimously with vote by roll-call*

EXECUTIVE SESSION

M/S (Mickelsen/Scheid) To void the Executive Session and appoint EITC President Rick Aman as the Interim President of the College of Eastern Idaho through resolution 17-02 *Motion passes unanimously with vote by roll-call*

Newly appointed Interim President Aman pointed out that a full job description of the roll of the President at a Community College, as well as, his personal resume was included in each of the Trustee packets. He also noted that he would be willing to provide his current contract with the Idaho State Board of Education to the Board for review.

A discussion of the logistics of a full search for a permanent President took place. Interim President Aman explained that, depending on the type of search the Board decides on, the process can take between 2 and 6 months to complete. He also noted the importance of doing this quickly as relying on an Interim President can make things difficult. The Board agreed and will discuss the process in Executive Session at a future meeting.

RESOLUTION TO APPOINT BOARD/COLLEGE ATTORNEY

Sean Coletti presented a memorandum to the Board on behalf of his law firm, Hopkins and Roden. The memo outlined specific duties the firm would fulfill and gave basic price quotes to the Board. Discussion followed. Within discussion, The Idaho Counties Risk Management Program (ICRMP) was discussed. Interim President Aman deferred to Cheryl Wright for more details on the program. She explained that was an excellent program used by many of the other community college, cities and counties and provided significant support. Trustee Mickelsen moved to appoint Sean Coletti as the Interim Legal Counsel for the Board and College but without a second the motion failed. The Board requested more information and time for discussion at a future meeting.

COMMUNITY COLLEGE OPERATIONS FALL 2017

Chairman Price deferred to Interim President Aman to present plans for the fall semester. Aman explained that excellent work has been put in to planning a successful semester. The first significant item is the first day of classes being scheduled for the day of the total solar eclipse in the region, August 21. Trustee Scheid gave details of a community presentation she had attended detailing the possible scenarios surrounding the event. She then deferred to Idaho Falls Mayor Rebecca Casper who reiterated much of the info that Trustee Scheid presented. She encouraged anyone who is not deemed necessary to stay off roads so emergency situations can be handled. Chairman Price confirmed that regular operations for the semester would officially begin on August 21st but no classes would be held that day and would instead begin the 22nd. Interim President Aman explained the Welcome Week plans for the start of the semester and noted that anything scheduled for Monday would be shifted into later in the week.

The difference between a fall “soft opening” and spring “formal opening” were outlined. Chairman Price inquired as to how the new influx of general classes would be staffed. Interim President Aman clarified that most of the hiring for faculty at the beginning would be adjunct and later full-time hires. He

deferred to Vice President Sharee Anderson for comment. Dr. Anderson explained that her office already has upwards of 50 applications for adjunct positions at the College and she is confident that there would be no issues finding qualified faculty for the fall semester.

Chairman Price asked for clarification on the intentions of the Idaho Falls campus of the College of Southern Idaho. Interim President Aman explained that they will continue operations in the fall semester but are expected to leave for the spring semester, which would lend itself to higher enrollment for CEI in the spring. He hopes to have more specific information regarding CSI's plans by future Board meetings.

Interim President Aman then introduced Todd Wightman, EITC Public Information Officer, to present the proposed logo to the Board. Trustee Scheid asked if the logo had been shown to staff and faculty at the College. Wightman explained that, yes it had been shown and everyone he spoke with responded positively. He explained that he wanted the logo to maintain the history of the institution while also showing the progress and change to come.

M/S (Scheid/Ozaki) To approve the College logo as presented. Motion passes unanimously with vote by roll-call

BUDGET

Chair Price pointed out that money must be available to the College before significant hiring can take place. Interim President Aman noted that the new fiscal year began July 1 and conversations with the Idaho State Board of Education (SBOE) suggest that the transfer of the \$5 million established by the Governor and Legislature would be simple. He then deferred to Vice President Christian Godfrey for further detail on the budget. Dr. Godfrey outlined the sources for funding that would be available to the College and gave comparisons to how each of the other Community Colleges are funded. Discussion continued. Details related to tuition and fees, general allocation from the State, hiring authority, need for staff was discussed. The Board requested an updated and more detailed budget to be presented at the next meeting before final approval took place.

CUSTODIAN OF PUBLIC RECORDS

M/S (Mickelsen/Miller) To appoint Kristina Buchan as the Custodian of Public Records for the College of Eastern Idaho Board of Trustees Motion passes unanimously with vote by roll-call

REGULAR MEETINGS

Chairman Price noted that the next regular meeting would be the upcoming Monday, July 17th. He also noted that the scheduled August meeting would fall on August 21st. The Board decided to meet a week early, August 14th, instead.

TRUSTEE REMARKS

Trustee Scheid remarked that she believed it would be a good idea for the Board to release an official statement to the community that they were all willing to stay within the mil rate presented during the campaign. This would lend to improved public perception of the role of the Board.

Chairman Price enthused at the level of engagement coming from the Board and noted they are all very committed to the creation and growth of CEI and will do their best to make this successful. He then continued a discussion regarding the “go-on” rates within Idaho, mentioning that EITC has historically had much higher go-on rates than the rest of the State. He encouraged the continued focus on these rates as the transition from EITC into CEI continues.

PRESIDENT’S REPORT

Interim President Aman invited each of the Trustees to a statewide gathering of community college Presidents and Trustees in Idaho Falls on August 11th. He noted it will serve as an excellent opportunity to meet with others in the same positions and learn from their experiences. Dr. Aman continued by going over the four areas that he considers most important for the College to focus on; academic transfer, dual credit, online learning, and workforce development. He is working with other institutions to create partnerships and looks forward to growing relationships with k-12 and postsecondary partners.

Dr. Aman also gave an update on the Foundation, he explained they can remain a functioning 501c3 with a simple name change. Their impact on campus is irreplaceable with nearly one third of all students receiving a scholarship of some kind. He also noted that their largest fundraising event, The Great Race for Education, would be taking place at Snake River Landing on July 21st and encouraged all Trustees to attend.

Chairman Price asked Trustee Ozaki to serve as an ad hoc member of the Foundation’s Board, Trustee Ozaki accepted.

The meeting was adjourned at 8:43pm by Chairman Price.

Park Price, Chairman

Date