

Job Title: CONTECT TECHNICIAN-Paul Davis Restoration

Salary: Highly Competitive Wage, DOE

Job Closing Date (mm/dd/yy): 06-26-2019

Company Name: PAUL DAVIS RESTORATION

Contact Person: Trever (Mitigation Manager)

Address: 1022 Lincoln Rd.

City/State: Idaho Falls, ID

Phone Number: 208-522-7374 (Front Desk)

Web Address:

Contact email: Trever@callpauldavis.com

General Responsibilities:

Content Technician /Paul Davis Restoration

Position: Technician, (New hire with no experience)

Compensation: DOE

Full Time Permanent Positions! Direct Hire With Paul Davis Restoration!

Immediate Placement!

Job Duties: This is a general contents department labor position which is a support position in training for Tech 1 and for the needs of the department. The primary duties within the division involve all tasks associated with the packout of contents, their safe transport from the damaged property to contents factory for processing, storage and return to the customer's property. The skills associated with this position are to grow over time and every task is to be mastered in time with training and experience. Each promotion will involve more responsibility. Basic skills and tasks listed here are core to any and all positions within the company.

Copy/paste in your internet browser to see the Paul Davis Restoration videos:

<https://www.youtube.com/watch?v=yFYlkbzfej0>

<https://www.youtube.com/watch?v=CuAUQn5dk>

Training & Growth: You will be provided training by working with fellow teammates, internal and external training events, and cross training. As a selected team member you are expected to grow over time with increasing productivity and support for each team member. Training subjects include:

1. Item categorization
2. How to box, wrap, pad wrap furniture
3. Truck loading for safety
4. Use of chemical
5. Safety: on and off-site
6. Inventory Systems (Contents Track)
7. Cleaning structure and contents
8. Shop Maintenance
9. Supplies Inventory and Control
10. Documentation
11. Communication skills
12. Customer service
13. Interpersonal skills with staff

Skill Evaluation: After a 6 month period you will be evaluated on the following:

1. Working as directed. Works at assignment with performance at the required pace.
2. Acquiring the following skill sets to become a Tech 1:

**Supply tech - module mastery

**Packing skills - box & pad wrap

**Contents categorization understood

**Box-General hand cleaning: ____ boxes/hour

**Knowledge of cleaning chemistries

**Enthusiastic participation in team goals

- **Accountability for assigned work area
- **Consistent & reliable team member
- **Works well with all team members
- **Works at any supervised station

Job Qualifications:

Minimum Requirements for all positions in the Contents Department:

- *Pass all background requirements and drug screens
- *Conform to grooming & dress codes
- *Licensed, clean DVR, has transportation
- *Ability to lift and carry 30#
- *Can work in factory or off site
- *Can work in wet/cold/hot environments
- *Ability to communicate with team
- *Can follow written instructions
- *Will commit to training and career goals
- *Probation period 3-months – then evaluation
- *(Additional requirements added as appropriate)

Paul Davis Restoration is an Equal Opportunity Employer

If you want to “jump start” your career, please contact:

Trever@callpauldavis.com