

EITC STUDENT JOB POSTING

Job Title: Medical Assistant Internship or for Hire

Salary: Based on experience – No salary for internship

Job Closing Date (11/15/17): or till position filled

Company Name: Vista Healthcare

Contact Person: Heidi Burrows

Address: 556 Trejo St. Suite B

City/State: Rexburg ID 83440

Phone Number: 208-821-0350 text only

Web Address:

Contact email: hjburrows@msn.com (send resume)

General Responsibilities: Clinical and administrative duties may include computer/phone skills, vitals, patient interaction, procedures, injections, tray set ups and blood draws. EMR, patient charting and ICD10 coding, etc.

Job Qualifications: Will consider Medical Assistant internship lead to full time employment. Graduated student with Associate of Applied Science Degree in Medical Assistant pending certification, or Certified Medical Assistant.

Application Process: Please send resume to email address: hjburrows@msn.com. Vista Healthcare is a new practice opening the clinic mid September or the First of October. Please do not come by office address. Applicant will be screened by office manager (Heidi Burrows) Will be contacted by email for face to face interview.