



## Marital Status Appeal 2017-2018

**Financial Aid Office**  
**Phone: (208) 524-3000**  
**Toll Free: 1-800-662-0261**  
**Fax: (208) 525-7026**  
[financial.aid@my.eitc.edu](mailto:financial.aid@my.eitc.edu)  
**1600 S. 25<sup>th</sup> E. Idaho Falls, Idaho 83404**

First Name	Last Name	Student ID/SSN	Phone Number

**YOU ARE REQUIRED TO FILE A 2017-2018 FREE APPLICATION FOR FEDERAL STUDENT AID (FAFSA) BEFORE SUBMITTING THIS FORM TO STUDENT FINANCIAL AID. YOU CAN COMPLETE THE FAFSA ONLINE AT [WWW.FAFSA.ED.GOV](http://WWW.FAFSA.ED.GOV).**

The Higher Education Act and associated federal regulations give financial aid administrators the authority to make adjustments to an individual student's federal aid application based on special circumstances within the household. We reserve the right to delay review, until the end of the calendar year, any appeal where reasonable projections cannot be made.

**Policy:** The Fall deadline to submit a Marital Status Appeal is September 1<sup>st</sup>. Appeals submitted after September 1<sup>st</sup> will be held and applied to the Spring semester. Marital Status Appeals for Spring semester must be submitted by February 1<sup>st</sup>. After February 1<sup>st</sup> the student must wait until the next award year to change marital status. All documentation must be provided. If documentation is not supplied the appeal will not be reviewed. **Note:** Marital status changes do not always increase Financial Aid award amounts. The Financial Aid Office will only process an appeal if the appeal is beneficial to the student.

**This appeal should only be submitted by a student whose marital status has changed since filing the FAFSA.**

*Mark all that applies to you. All required documentation must be submitted with this form or the appeal will be denied. Further, CEI reserves the right to request additional documentation.*

- |    |   |
|----|---|
| 1. | <input type="checkbox"/> Marital Status changing from single to married (This will cause a reject code on your FAFSA that the Financial Aid Office will override once your appeal is approved.) |
| 2. | <input type="checkbox"/> Log onto the FAFSA and correct your marital status to show that you are "Married".   |
| 3. | <input type="checkbox"/> Submit a copy of your Marriage Certificate to the Financial Aid Office.  |
| 4. | <input type="checkbox"/> Submit 2017-2018 Verification Worksheet (found at <a href="http://www.eitc.edu/financial-aid/forms-links">http://www.eitc.edu/financial-aid/forms-links</a> )          |
| 5. | <input type="checkbox"/> 2015 Federal Tax Transcripts for you and your spouse (transcripts can be requested at <a href="http://www.irs.gov/transcript">www.irs.gov/transcript</a> .)            |

*Mark all that applies to you. All required documentation must be submitted with this form or the appeal will be denied. Further, CEI reserves the right to request additional documentation.*

- |    |  |
|----|--|
| 1. | <input type="checkbox"/> Marital Status changing from married to single (This will cause a reject code on your FAFSA that the Financial Aid Office will override once your appeal is approved.)  |
| 2. | <input type="checkbox"/> Log onto the FAFSA and correct your marital status to reflect your current marital status.  |
| 3. | <input type="checkbox"/> Submit documentation of change in marital status (e.g. divorce paperwork)   |
| 4. | <input type="checkbox"/> Submit 2017-2018 Verification Worksheet (found at <a href="http://www.eitc.edu/financial-aid/forms-links">http://www.eitc.edu/financial-aid/forms-links</a> )   |
| 5. | <input type="checkbox"/> 2015 Federal Tax Transcripts for you and your spouse/parent (transcripts can be requested at the IRS Office, 1820 E 17 <sup>th</sup> Street, Idaho Falls, Idaho. Call 1-844-545-5640 to make an appointment). |
| 6. | <input type="checkbox"/> 2015 W-2 statements for both you and your spouse/parent.  |

**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Parent Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**(If applicable-dependent students)**

For CEI Financial Aid Office:	<input type="checkbox"/> Approved	<input type="checkbox"/> Denied
Comments:		
Initials:		Date: