

Practical Nursing

Program application for students that have completed pre-requisites or are in their last semester of pre-requisites in the Spring 2018 semester.

**Please turn this packet in to the HCT office, #6105
During the week of
April 9th – April 13th, 2018 by 5p.m.**



LPN Program Application

Thank you for your interest in the CEI Practical Nursing Program. We urge you to recognize the commitment that is essential if one is to be successful in this demanding discipline. Prior to making application to the program, individuals should give careful consideration to the mental and physical demands of the program and the pressures involved in undertaking the responsibilities of being a nursing student.

CEI offers limited entry into the (PN.ITC) Practical Nursing Program. You must be admitted to College of Eastern Idaho as a certificate/degree seeking student prior to being eligible to submit the PN application packet. Details are outlined below.

Completion of all admission requirements does not ensure acceptance into the professional program once application is submitted. Packets are accepted once a year with a limited number of accepted applicants for both fall and spring.

Program

Students who complete CEI's practical nursing program will receive an Intermediate Technical Certificate. CEI offers a competency based nursing program that combines nursing theory and clinical experience. The program enables the graduates to practice in today's dynamic healthcare environment. Upon completion of the program, graduates are eligible to take the national examination (NCLEX-PN) for licensure as a Licensed Practical Nurse.

Professional Program Entrance Application Deadlines & Requirements

Begin your application process as early as possible so that you have ample time to complete all of the requirements. Be sure to meet with your advisor each semester, where questions can be answered and individual assistance can be provided. Meeting the minimum criteria for admission does not guarantee admission into the programs.

- Packets will only be accepted during April 9th – 13th.
- **LPN packets will only be accepted during this 1 week period.**
- Program coordinators will no longer be meeting with students to review packets before packet submissions. There will be packet workshops in February to answer any questions you may have with the process. Please watch your email for the workshop days and times once the spring semester has begun.
- Turn packets into the Health Professions Division office, Room #6105.
- A minimum of 60% on the TEAS V exam. Copy of results turned in to the Healthcare Admissions Counselor in Student Services.
- Candidates for admission are selected based on available space and seniority date assigned by the Healthcare Admissions Counselor.
- Those that have met entrance requirements, submit application, and are not admitted will need to submit a new packet in the next application period.
- Please notify Student Services **and** the Health Professions division office of any contact information changes.

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Health Professions Program Packet checklist for applicants		
<p>Late & Incomplete packets will NOT be accepted for review.</p> <p>ALL Immunizations MUST BE finished before turning in your packet.</p>		
Student Name		
Immunization or Titer	Date Given	
MMR #1		Include in packet
MMR #2		Include in packet
Or MMR Titer		Include in packet
Hep B #1		Include in packet
Hep B #2		Include in packet
Hep B #3		Include in packet
Or Hep B Titer		Include in packet
Varicella #1		Include in packet
Varicella #2		Include in packet
Or Varicella titer		Include in packet
Tdap - Tetanus		Within 10 yrs prior to packet submission. Include in packet
<u>Other</u>	<u>Included</u>	
IRIS Report		Include in packet
Copy of current American Heart Association BLS for Health Care Providers CARD		Needs to be turned in before semester begins. Expires every two years.
TB (PPD) Skin test results		Needs to be turned in before the semester begins. Expires in a year.
Completed Physical Exam		To be included with packet
Drug & Alcohol screen		To be done during first semester
C.N.A. License		Copy of a CNA certificate or completion of HCT 118 with initial certification.
Background Check-official & completed		Completed report needs to be included in the packet. Because the report expires in a year, don't run the report until on or after Jan 1 st .

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You must be in your final semester of Prerequisites & Complete all prerequisite courses with a “C” or better.				
Option 1 prerequisites for students under current catalog year:	Semester	Grade	Transfer Equivalency:	
HCT 118				
ENG 101				
HCT 101				
HCT 103				
MAT 112				
Option 2 prerequisites for students under current catalog year:	Semester	Grade	Transfer Equivalency:	Preferred if continuing into the RN program
HCT 118				
ENG 101				
HCT 101				
BIO 227				
BIO 227L				
BIO 228				
BIO 228L				
MAT 108				

There will be packet workshops in February to answer any questions you may have with the process. Please watch your email for the workshop days and times once the spring semester has begun.

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Professional Component - *to be completed in two semesters:*

<u>1st Semester:</u>		<u>Credits</u>
NRS 117	Essential Fundamentals of Nursing	4
NRS 117L	Essential Fundamentals of Nursing Lab	2
NRS 107	Introduction to Pharmacology	3
NRS 143	Foundations of Medical/Surgical Nursing I	5
★ HCT 125	Nutrition for Health Care Professionals	<u>1</u>
Total:		15

<u>2nd Semester:</u>		<u>Credits</u>
NRS 144	Foundations of Mental Health Nursing	2
NRS 207	Introduction to Maternal/Child Nursing	3
NRS 230	Leadership for the Practical Nurse	2
NRS 243	Foundations of Medical/Surgical Nursing II	<u>5</u>
Total:		12

★=Can take as a pre-requisite

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Application to the Practical Nursing Program

Name _____
First Middle Last Former Name (if applicable)

Home Address _____
Street City State Zip Code

Permanent Address (if different from above) _____

CEI Student ID # _____ Home Phone _____ Cell Phone _____

In case of an emergency, notify:

Name _____ Phone _____

Street Address _____ City _____ State _____

Education:

Official transcript(s) must be received by the office of admissions and records.

Name of School	Location of School	From Month/Year	To Month/Year	Diploma or degree rec'd?	Major/Minor
High School					
College					

Professional Licenses or Certification:

Type	Issued by Which State or Agency	License Number	Date

Follow Up Information

It is important that we follow up our students after graduation to be sure they obtain appropriate employment. Please provide information about two people who will always know where to locate you.

Name	Mailing Address	Telephone

Current Employment

Employer _____ Phone _____ Ext _____

Address _____

Supervisor's Name _____ Title _____

Dates Employed: From _____ to _____ Job Duties _____

For the purpose of Idaho Board of Nursing reporting, please indicate if you are an Idaho resident? ___ Yes ___ No

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Please Carefully Read and Sign the Following:

Completion of Program Pre-requisite Requirements

I understand that I am responsible for my own education. I certify that I have completed the required Practical Nursing Program pre-requisite courses with a "C" or better, or will, at the end of the current semester successfully complete them with a "C" or better. Should my transcripts or other information not substantiate these pre-requisites, I will not be accepted into the program or I will be exited from the program, until such pre-requisites are complete and this may require you to reapply during the next application period.

Acknowledgement of Program Requirements for Personal Effort and Commitment

The nature of the College of Eastern Idaho nursing program, as with most nursing programs, require a substantial time commitment to fulfill the intensive requirements of the program in the classroom, nursing clinical laboratory, and clinical settings. Student success in the nursing program is dependent upon the creation and maintenance of a collaborative, working partnership between students and faculty. The nursing program faculty recognizes its responsibility as facilitators of your learning and is committed to helping you succeed in the program. However, it is important that you are aware of the responsibilities you will hold for your own learning while in the nursing program. As part of your application to the program, please read the following. Your signature on this application is an acknowledgement of your understanding of the expectations of the program.

1. Although we hold an appreciation for your possible need to work to support yourself and/or a family, most students find it extremely difficult to work and still achieve the grades you need to maintain. CEI does have resources on campus to assist students.
2. You are expected to be prepared for class, lab, and clinical. This may include extensive reading, completion of care plans, practice in the lab, and other assignments prior to your attendance.
3. Most exams given in nursing courses are structured similarly to the nurse licensing exam. This means that most of the items on the computer exams are application, understanding, and applying knowledge type questions rather than simple knowledge and recall. These questions require a higher-order of thinking to answer correctly.
4. You may find the nursing program very different and more difficult than your past educational experiences. The nursing program is designed this way to facilitate the quality of the program, prepare you to pass your licensing exam, and ensure you become a safe and competent nurse.

Statement on Technical Standards for Nursing Programs at CEI

Certain functional abilities are essential for the delivery of safe, effective nursing care. These abilities are essential in the sense that they constitute core components of nursing practice, and there is a high probability that negative consequences will result for patients/clients under the care of nurses who fail to demonstrate these abilities. Programs preparing students for the practice of nursing must attend to these essential functional abilities in the education and evaluation of students.

Students with disabilities who think they may require accommodation in meeting the Technical Standards should contact Disability Resources and Services Coordinator, Julie McMurtrey, of CEI at 535-5468. Students should seek accommodations advising as soon as possible after admission to the Nursing Program so that a plan can be in place at the beginning of the program. Applicants seeking admission into the program who may have questions about the technical standards and appropriate reasonable accommodations are invited to discuss their questions with the Coordinator. Reasonable accommodation will be directed toward providing an equal educational opportunity for students with disabilities while adhering to the standards of nursing practice for all students.

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The practice of Nursing requires the following functional abilities with or without reasonable accommodations:

Visual acuity must be sufficient to assess patients and their environments and to implement the nursing care plans that are developed from such assessments. Examples of relevant activities but not limited to:

- Detect changes in skin color or condition
- Collect data from recording equipment and measurement devices used in patient care
- Detect a fire in a patient area and initiate emergency action.
- Draw up the correct quantity of medication into a syringe

Hearing ability must be sufficient to assess patients and their environments and to implement the nursing care plans that are developed from such assessments. Examples of relevant activities but not limited to:

- Detect sounds related to bodily functions using a stethoscope
- Detect audible alarms within the frequency and volume ranges of the sounds generated by mechanical systems that monitor bodily functions
- Communicate clearly in telephone conversations
- Communicate effectively with patients and with other members of the healthcare team

Olfactory ability must be sufficient to assess patients and to implement the nursing care plans that are developed from such assessments. Examples of relevant activities but not limited to:

- Detect foul odors of bodily fluids or spoiled foods
- Detect smoke from burning materials

Tactile ability must be sufficient to assess patients and to implement the nursing care plans that are developed from such assessments. Examples of relevant activities but not limited to:

- Detect changes in skin temperature
- Detect unsafe temperature levels in heat-producing devices used in patient care
- Detect anatomical abnormalities, such as subcutaneous creptitus, edema, or infiltrated intravenous fluid

Strength and mobility must be sufficient to perform patient care activities and emergency procedures. Examples of relevant activities but not limited to:

- Safely transfer patients in and out of bed and assist them with ambulation using appropriate assistive devices
- Safely control fall of a patient, by slowly lowering the patient
- Turn and position patients as needed to prevent complications due to bed rest
- Hang intravenous bags at the appropriate level
- Accurately read the volumes in body fluid collection devices hung below bed level
- Perform cardiopulmonary resuscitation

Fine motor skills must be sufficient to perform psychomotor skills integral to patient care. Examples of relevant activities but not limited to:

- Safely dispose of needles in sharps containers
- Accurately place and maintain position of stethoscope for detecting sounds of bodily functions
- Manipulate small equipment and containers, such as syringes, vials, ampules, and medication packages, to administer medications

Physical endurance must be sufficient to complete assigned periods of clinical practice.

Ability to speak, comprehend, read, and write English at a level that meets the need for accurate, clear, and effective communication.

Emotional stability to function effectively under stress, to adapt to changing situations, and to follow through on assigned patient care responsibilities.

Cognitive ability to collect, analyze, and integrate information and knowledge to make clinical judgments and management decisions that promote positive patient outcomes.

I hereby certify that the information contained in this application is true and complete to the best of my knowledge. I understand that any misinterpretation or falsification of information is cause for denial of admission or expulsion from the college. I acknowledge that I have read and understand the above statements and if I am accepted into College of Eastern Idaho program, I agree to organize my time and personal affairs in order to meet the commitments necessary to succeed. I understand that illegal use, possession, and/or misuse of drugs are reasons for immediate dismissal from the nursing program. I understand that any felony and misdemeanor convictions may prevent me from obtaining a nursing license.

Signature of Applicant

Date

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Pre-Entrance Physical Examination

Name: _____

1. (To be completed by examiner or examiner's staff).

Temperature_____Pulse_____Respirations_____BP_____

Height_____Weight_____Vision_____Hearing Exam_____

2. Examination (To be completed by examiner)

Body System	Normal	Abnormal	Comments
EENT			
Neck			
Chest			
Heart			
Abdomen			
Extremities			
Back			

3. Is the applicant taking any medications that could result in a positive drug screen?

Yes_____ No_____

4. In view of the rigorous requirements of a nursing program and the result of your physical examination, patient's current medications, and patient's mental and emotional stability, do you believe that this applicant is physically/emotionally able to safely complete a nursing program?

___Yes ___No If No, please explain:

**Applicant must be examined by a Licensed Health Care Provider
(Physician, Nurse Practitioner, or Physician Assistant)**

Printed Name: _____

Signature: _____

Credential: _____

Date: _____

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CPR

Submit a current “Official” American Heart Association BLS for Healthcare Providers card. This is the only type of CPR card we accept. You need to maintain current certifications throughout the entire program

TB (PPD) Skin Testing

Submit negative skin test results from within the past year. This will need to be done yearly while in the nursing program. If you have a history of a positive TB (PPD) test you will need to submit a copy of the results of a chest x-ray taken within the last 12 months. If you have active TB, you will not be able to go to clinical. Therefore, you will be dropped from the program.

Drug & Alcohol Testing

Substances tested prior to placement at clinical are at minimum: **alcohol, amphetamines, barbiturates, benzodiazepines, opiates, marijuana, methadone, and cocaine.**

Students are required to undergo a random drug and alcohol test which will be done within the first semester of school at a cost of approximately \$40 per student. The fee is included in your tuition. Students can also be drug/alcohol tested randomly upon reasonable suspicion of use while in clinical, lab or the classroom. All positive results will be reviewed by appropriate CIE faculty and additional tests may be required at the students’ expense. Positive results may result in dismissal from the program.

BACKGROUND CHECK

Criminal background checks are a requirement of the Joint Commission on Accreditation of Healthcare Organizations (JCAHO). Criminal background checks are necessary to meet clinical practicum site requirements during Eastern Idaho Technological Colleges’ (CEI) Health Professions programs. The Background Checks are double checked with an Idaho Repository check. These are required yearly.

PreCheck is the only approved company that meets HCA requirements.

To register for the background check, see the instructions on the CEI website. These instructions are available on the CEI website – click Programs of Study, then Health Professions, choose LPN program – look on the right side of screen for *LPN, SRT, DTL, MA Student Background Check Instructions*.

Any student with a felony conviction within the past seven years will not be admitted to the nursing program. Convictions greater than seven years will be reviewed on a case by case basis in accordance to clinical site policy.

Individuals who have been convicted of a misdemeanor related to but not limited to battery, assault, substance/alcohol abuse, or theft within the last 2 years will not be admitted to the nursing program. Any misdemeanor convictions greater than 2 years will be evaluated on a case by case basis taking into consideration the type of misdemeanor and repetitive offenses. CEI Nursing program will utilize the Background Check, Idaho Repository and clinical institution standards to evaluate these convictions. Students must meet all standards required by CEI and clinical institutions to be admitted and to remain in the nursing program.

Enrolled students are required to disclose any new misdemeanor or felony convictions, other than minor traffic violations while in the nursing program. These new charges must be reported within

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five business days of occurrence to the Nursing Administrator and may result in dismissal from the program.

Notice Concerning Board of Practical Nursing Licensure

Prior to obtaining a license to practice as a Licensed Practical Nurse, all graduates **must report any/all felony and misdemeanor convictions that have ever occurred along with submission of fingerprints.** The Board of Nursing may deny licensure based on prior convictions.

You will need to print out your official Background Report results and provide a copy with your completed application packet.

Criminal background checks will be reviewed by applicable CEI nursing faculty and when necessary required clinical site(s).

IMMUNIZATION RECORDS

Note: The Influenza Vaccination will be due in the October. This is required by clinical sites.

Read and print the following enrollment form. You will need to provide the records that you currently have to Eastern Idaho Public Health Department. If you are not obtaining immunizations at EIPH, you will be charged a **\$10.00 fee** to complete your IRIS. Your records will be uploaded to the database. Once the records are complete, you may request a printout of your records.

A copy of your IRIS record must be included in your packet (immunization card with not be accepted).

You may drop off your records, along with the enrollment form, and a check for \$10.00 to:

**EIPH
1250 Hollipark Drive
Idaho Falls, Idaho 83401
533-3235**

Please identify yourself as a CEI student.

Do not wait until the last minute to do this. Eastern Idaho Public Health is not obligated to provide you with this information at your convenience.

Note: Titers are now able to be filed on the IRIS form. You can have them drawn at Express lab or your family doctor and submit a copy of the results demonstrating immunity.

Express Lab
Washington Pkwy
Idaho Falls, ID 83404
(208) 529-8330