

Registered Nursing

Program application for students that have completed pre-requisites or will be completing the pre-requisites in the Spring 2018 semester.

**Please turn this packet in to the HCT office, #6105
During the week of
March 5th - March 9th, 2018 by 5 p.m.**



College of Eastern Idaho

Registered Nursing

ASSOCIATE DEGREE NURSING PROGRAM

Thank you for your interest in the CEI Associate Degree Nursing Program. Nursing is a demanding discipline. We urge you to recognize the commitment that is essential if one is to be successful in this program. Prior to making application to the program, individuals should give careful consideration to the mental and physical demands of the program and the pressures involved in undertaking the responsibilities of being a nursing student. **You must be admitted to College of Eastern Idaho as a certificate/degree seeking student prior to being eligible to submit the RN application packet.** Completion of all admission requirements does not ensure acceptance into the professional program once application is submitted. A limited number of applicants are accepted into the program each year.

Program

CEI offers limited entry into the (RN.AAS) Registered Nursing Program. It is a competency based nursing program that combines nursing theory, evidence based practice, and clinical experiences to prepare the graduates to practice in today's dynamic healthcare environment. Upon completion of the program, graduates are eligible to take the national examination (NCLEX-RN) for licensure as a Registered Nurse.

Details are outlined below.

Professional Program Entrance Application Deadlines & Requirements

Begin your application process as early as possible so that you have ample time to complete all of the requirements. Be sure to meet with your advisor each semester, where questions can be answered and individual assistance can be provided. Meeting the minimum criteria for admission does not guarantee admission into the programs.

- **Packets will only be accepted during week of March 5th-9th by 5 p.m.**
- **RN packets will only be accepted during this 1 week period.**
- Program coordinators will no longer be meeting with students to review packets before packet submissions. There will be packet workshops in February to answer any questions you may have with the process. Please watch your email for the workshop days and times once the spring semester has begun.
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- Turn packets in to the Health Professions Division office, Room #6105.
- The following are required minimum requirements prior to applying to the Registered Nursing Program
 - Minimum requirements
 - Current LPN license or all three of the following
 - TEAS min of 62
 - B average in BIO 227/227L
 - 2.5 GPA in all other pre-requisite courses
- All students who are required to meet minimum requirements listed above and will be accepted under a scoring system. The scoring system will take into consideration TEAS score, cumulative GPA, written essay, LPN licensed nurses, and CEI alumni.
 - Overall GPA of required pre-reqs (If you are attending classes in Spring 2018, your points will be given for your mid-term grades)
 - 4.0 = 100 points
 - 3.0 = 75 points
 - 2.5 = 62.5 points
 - TEAS score
 - i.e. A TEAS score of 62 will receive 62 points (max = 100 points)
 - Written essay
 - Based on a grading rubric (max = 100 points)
 - Additional 5 points is given for CEI alumni (includes those who take pre-reqs from CEI)
- Please notify **both** Student Services **and** the Health Professions division office of any contact information changes.

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Health Professions Program Packet checklist for applicants

**Late & Incomplete packets will NOT be accepted for review.
ALL Immunizations MUST BE finished before turning in your packet.**

Student Name

Immunization or Titer	Date Given	
MMR #1		Include in packet
MMR #2		Include in packet
Or MMR Titer		Include in packet
Hep B #1		Include in packet
Hep B #2		Include in packet
Hep B #3		Include in packet
Or Hep B Titer		Include in packet
Varicella #1		Include in packet
Varicella #2		Include in packet
Or Varicella titer		Include in packet
Tdap - Tetanus		Within 10 yrs prior to packet submission. Include in packet
<u>Other</u>	<u>Included</u>	
IRIS Report		Include in packet
Completed Physical Exam		Include in packet
LPN License # (if applicable)		Copy of active, unrestricted certificate with packet (if applicable)
Background Check-official & completed		Include in packet. Because the report expires yearly, run the report on or after Jan 1 st .
TB (PPD) Skin test results		Needs to be turned in before the semester begins. Expires in a year.
Copy of current American Heart Association BLS for Health Care Providers CARD		Needs to be turned in before semester begins. Expires every two years.

There will be packet workshops in February to answer any questions you may have with the process. Please watch your email for the workshop days and times once the spring semester has begun.

You must be in your final semester of Prerequisites &

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Complete all prerequisite courses with a “C” or better.

Mandatory prerequisites for students under current catalog:	Semester	Grade	Transfer Equivalency:	
HCT 118 or CNA certification				
ENG 101				
BIO 227				
BIO 227L				
BIO 250				
MAT 253				
Completed as prerequisites or during the program (may be completed prior to the program):	Semester	Grade	Transfer Equivalency:	<p>Please note that if you do not get admitted to the RN program and you decide to complete a LPN packet, you will be required to have the LPN pre-requisites completed before you begin the program. To be admitted to the LPN program in Fall of 2018, you must have HCT 101 Medical Terminology and BIO 228 & BIO 228L completed. If those courses are not complete, you will have a Spring 2019 start in order to allow you to complete those classes in Fall 2018.</p>
BIO 228				
BIO 228L				
PSY 101 OR SOC 101				
ENG 102				
COM 101				
ENG 110 or Humanities				

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Application for Admission

Name _____
First Middle Last Former Name (if applicable)

Home Address _____
Street City State Zip Code

Permanent Address (if different from above) _____

CEI Student ID # _____ Home Phone _____ Cell Phone _____

Business Phone _____ Male _____ Female _____

In Case of Emergency, Notify:

Name _____ Phone _____

Street Address _____ City _____ State _____

Education

Official transcript(s) must be received by the office of admissions and records.

Name of School	Location of School	From Month/Year	To Month/Year	Diploma or degree rec'd?	Major/Minor
College					
College					

Professional Licenses or Certification

Type	Issued by Which State or Agency	License Number	Date

Follow Up Information

It is important that we follow up our students after graduation to be sure they obtain appropriate employment. Please provide information about two people who will always know where to locate you.

Name	Mailing Address	Telephone

Current Employment

Employer _____ Phone _____ Ext _____

Address _____

Supervisor's Name _____ Title _____

Dates Employed: From _____ To _____ Job Duties _____

For the purpose of Idaho Board of Nursing reporting, please indicate if you are an Idaho resident?

____ Yes ____ No

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Previous Employment

Employer _____ Phone _____ Ext _____
Address _____
Supervisor's Name _____ Title _____
Dates Employed: From _____ To _____ Job Duties _____
Reason for Leaving: _____

Please Carefully Read and Sign the Following

Acknowledgement of Program Requirements for Personal Effort and Commitment

The nature of the College of Eastern Idaho nursing program, as with most nursing programs, require a substantial time commitment to fulfill the intensive requirements of the program in the classroom, nursing clinical laboratory, and clinical settings. Student success in the nursing program is dependent upon the creation and maintenance of a collaborative, working partnership between students and faculty. The nursing program faculty recognizes its responsibility as facilitators of your learning and is committed to helping you succeed in the program.

However, it is important that you are aware of the responsibilities you will hold for your own learning while in the nursing program. As part of your application to the program, please read the following and sign below. Your signature is an acknowledgement of your understanding of the expectations of the program.

1. Although we hold an appreciation for your possible need to work to support yourself and/or a family, most students find it extremely difficult to work and still achieve the grades you need to maintain.
2. You will be exposed to in-depth, comprehensive nursing concepts and principles that may require more effort on your part to learn and understand.
3. You are expected to be prepared for class, lab, and clinical. This may include extensive reading, completion of care plans, practice in the lab, and other assignments prior to your attendance.
4. Most exams given in nursing courses are structured similarly to the nurse licensing exam. This means that most of the items on the exams are application, analysis, and synthesis type questions rather than simple knowledge and recall. These questions require a higher-order of thinking to answer correctly.
5. You may find the nursing program very different and more difficult than your past educational experiences. The nursing program is designed this way to facilitate the quality of the program, prepare you to pass your licensing exam, and ensure you become a safe and competent nurse.

Statement on Technical Standards for Nursing Programs at CEI

Certain functional abilities are essential for the delivery of safe, effective nursing care. These abilities are essential in the sense that they constitute core components of nursing practice, and there is a high probability that negative consequences will result for patients/clients under the care of nurses who fail to demonstrate these abilities. Programs preparing students for the practice of nursing must attend to these essential functional abilities in the education and evaluation of students.

Students with disabilities who think they may require accommodation in meeting the Technical Standards should contact Disability Resources and Services Coordinator, Irene Jones, of CEI at 524-3000 ext. 3376. Students should seek accommodations advising as soon as possible after admission to the Nursing Program so that a plan can be in place at the beginning of the program. Applicants seeking admission into the program who may have questions about the technical standards and appropriate reasonable accommodations are invited to discuss their questions with the Coordinator. Reasonable accommodations will be directed toward providing an equal educational opportunity for students with disabilities while adhering to the standards of nursing practice for all students.

The practice of Nursing requires the following functional abilities with or without reasonable accommodations:

Visual acuity must be sufficient to assess patients and their environments and to implement the nursing care plans that are developed from such assessments. Examples of relevant activities:

- Detect changes in skin color or condition
- Collect data from recording equipment and measurement devices used in patient care

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- Detect a fire in a patient area and initiate emergency action
- Draw up the correct quantity of medication into a syringe

Hearing ability must be sufficient to assess patients and their environments and to implement the nursing care plans that are developed from such assessments. Examples of relevant activities:

- Detect sounds related to bodily functions using a stethoscope
- Detect audible alarms within the frequency and volume ranges of the sounds generated by mechanical systems that monitor bodily functions
- Communicate clearly in telephone conversations
- Communicate effectively with patients and with other members of the healthcare team

Olfactory ability must be sufficient to assess patients and to implement the nursing care plans that are developed from such assessments. Examples of relevant activities:

- Detect foul odors of bodily fluids or spoiled foods
- Detect smoke from burning materials

Tactile ability must be sufficient to assess patients and to implement the nursing care plans that are developed from such assessments. Examples of relevant activities:

- Detect changes in skin temperature
- Detect unsafe temperature levels in heat-producing devices used in patient care
- Detect anatomical abnormalities, such as subcutaneous crepitus, edema, or infiltrated intravenous fluid

Strength and mobility must be sufficient to perform patient care activities and emergency procedures. Examples of relevant activities:

- Safely transfer patients in and out of bed and assist them with ambulation using appropriate assistive devices
- Safely control fall of a patient, by slowly lowering the patient
- Turn and position patients as needed to prevent complications due to bed rest
- Hang intravenous bags at the appropriate level
- Accurately read the volumes in body fluid collection devices hung below bed level
- Perform cardiopulmonary resuscitation

Fine motor skills must be sufficient to perform psychomotor skills integral to patient care. Examples of relevant activities:

- Safely dispose of needles in sharps containers
- Accurately place and maintain position of stethoscope for detecting sounds of bodily functions
- Manipulate small equipment and containers, such as syringes, vials, ampules, and medication packages, to administer medications

Physical endurance must sufficient to complete assigned periods of clinical practice.

Ability to speak, comprehend, read, and write English at a level that meets the need for accurate, clear, and effective communication.

Emotional stability to function effectively under stress, to adapt to changing situations, and to follow through on assigned patient care responsibilities.

Cognitive ability to collect, analyze, and integrate information and knowledge to make clinical judgments and management decisions that promote positive patient outcomes.

I hereby certify that the information contained in this application is true and complete to the best of my knowledge. I understand that any misinterpretation or falsification of information is cause for denial of admission or expulsion from the college. I acknowledge that I have read and understand the above statements and if I am accepted into College of Eastern Idaho program, I agree to organize my time and personal affairs in order to meet the commitments necessary to succeed. I understand that illegal use, possession, and/or misuse of drugs are reasons for immediate dismissal from the nursing program. I understand that a felony conviction may prevent me from obtaining a nursing license.

Signature of Applicant

Date

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Pre-Entrance Physical Examination

Name: _____

1. (To be completed by examiner or examiner's staff).

Temperature _____ Pulse _____ Respirations _____ BP _____
Vision _____ Hearing Exam _____

2. Examination (To be completed by examiner)

Body System	Normal	Abnormal	Comments
EENT			
Neck			
Chest			
Heart			
Abdomen			
Extremities			
Back			

3. Is the applicant taking any medications that could result in a positive drug screen?
Yes ___ No ___

4. In view of the rigorous requirements of a nursing program and the result of your physical examination, patient's current medications, and patient's mental and emotional stability, do you believe that this applicant is physically/emotionally able to safely complete a nursing program?

___ Yes ___ No If No, please explain:

Licensed Health Care Provider (Physician, Nurse Practitioner, or Physician Assistant)

Printed Name: _____

Signature: _____

Date: _____

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CPR

You will need to submit a current “Official” American Heart Association BLS for Healthcare Providers card before the semester begins. This is the only type of CPR card we accept. You need to maintain current certifications throughout the entire program

TB (PPD) Skin Testing

You will need to submit a negative skin test results before the semester begins. This will need to be done yearly while in the nursing program. If you have a history of a positive TB (PPD) test you will need to submit a copy of the results of a chest x-ray taken within the last 12 months. If you have active TB, you will not be able to go to clinical. Therefore, you will be dropped from the program.

Drug & Alcohol Testing

Students are required to undergo a random drug and alcohol test which will be done within the first semester of school. A fee of \$65 will be charged to the student, this fee is included in you tuition. Substances tested prior to clinical placement at the hospital are at **minimum alcohol, amphetamines, barbiturates, benzodiazepines, opiates, marijuana, methadone, and cocaine.** If at any time during the program while in clinical, lab, or the classroom students are suspected by an instructor to be under the influence of any of the above substances, students will be given a drug test based upon these reasonable suspicions. All positive results will be reviewed by appropriate CIE faculty and additional tests may be required at the students’ expense. Positive results may result in dismissal from the program.

BACKGROUND CHECK

Criminal background checks are a requirement of the Joint Commission on Accreditation of Healthcare Organizations (JCAHO). Criminal background checks are necessary to meet clinical practicum site requirements during Eastern Idaho Technological Colleges’ (CEI) Health Professions programs. The Background Checks are double checked with an Idaho Repository check. These are required yearly. Because this report expires, run the report on or after Jan 1st.

PreCheck is the only approved company that meets HCA requirements.

To register for the background check, see the instructions on the CEI website. These instructions are available on the CEI website – click Programs of Study, then Health Professions – look on the right side of screen for [RN Student Background Check Instructions](#).

Any student with a felony conviction within the past seven years will not be admitted to the nursing program. Convictions greater than seven years will be reviewed on a case by case in accordance to clinical site policy.

Individuals who have been convicted of a misdemeanor related to but not limited to battery, assault, substance/alcohol abuse, or theft within the last 2 years will not be admitted to the nursing program. Any other misdemeanor convictions greater than 2 years will be evaluated on a case by case basis taking into consideration the type of misdemeanor and repetitive offenses. CEI Nursing program will utilize the Background Check, Idaho Repository and clinical institution standards to evaluate these convictions. Students must meet all standards required by CEI and clinical institutions to be admitted and to remain in the nursing program.

Enrolled students are required to disclose any new misdemeanor or felony convictions, other than minor traffic violations while in the nursing program. These new charges must be reported within five business days of occurrence to the Nursing Administrator and may result in dismissal from the program.

Notice Concerning Board of Registered Nursing Licensure

Prior to obtaining a license to practice as a Registered Nurse, all graduates **must report any/all felony and misdemeanor**

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convictions that have ever occurred along with submission of fingerprints. The Board of Registered Nursing may deny licensure based on prior convictions.

**** You will need to print out your official Background Report results and provide a copy with your completed application packet. Criminal background checks will be reviewed by applicable CEI nursing faculty and when necessary required clinical site(s).****

IMMUNIZATION RECORDS

Note: The Influenza Vaccination will be due in by Oct. 1st in the fall 2018. This is required by clinical sites.

Read and print the following enrollment form. You will need to provide the records that you currently have to Eastern Idaho Public Health Department. If you are not obtaining immunizations at EIPHD, you will be charged a **\$10.00 fee** to complete your IRIS. Your records will be uploaded to the database. Once the records are complete you may request a print out of your records.

**** A copy of your IRIS record must be included in your packet.**

You may mail your records along with the enrollment form and a check for \$10.00 to:

**EIPHD
Attn: Immunizations Program
1250 Hollipark Drive
Idaho Falls, Idaho 83401
533-3235**

You may also go directly to the facility. If you chose to go to the facility in person please identify yourself as an CEI student.

Do not wait until the last minute to do this. The Eastern Idaho Public Health Department is not obligated to provide you with this information at your convenience.

Note: Titers are now able to be filed on the IRIS form. You need to have them drawn at Express lab and submit a copy of the results demonstrating immunity. Tell them it is for CEI program entrance.

Express Lab
Washington Pkwy
Idaho Falls, ID 83404
(208) 529-8330