

Community Education

District 401

P.O. Box 775
Driggs, ID 83422

Learning for Life

In Association with



NON-PROFIT
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PERMIT #7
DRIGGS, ID

**ECRWSS
BOXHOLDER**

OPEN UP to see what's **NEW!**



DRIGGS OUTREACH



REGISTER ONLINE!

Now you can easily register for all our classes online, at your convenience.

Online Registration

1. Visit www.cei.edu/wft and click on the image.
2. Select **Sign In/Create a Profile** and complete the process.
3. Find the classes you are interested in attending, select each class, and add it your basket.
4. Checkout and pay.

That's it – you're ready to attend!

3 WAYS TO REGISTER

- 1. ONLINE!**
- 2. Phone:** 208.535.5345
- 3. Mail** (Checks only):
CEI WTCE
1600 S. 25th E. Idaho Falls, ID 83404

Stay in contact with us!

cei.edu/wft
[f/CEICommunityEd](https://www.facebook.com/CEICommunityEd)
[@/ceiwtce](https://www.instagram.com/ceiwtce)

Class Cancellations & Refunds:

While Workforce Training & Community Education (WTCE) is committed to offering classes that appeal to the community both for content and schedule, we realize that unexpected things happen and plans change. If this occurs and you need to withdraw from a class that has not yet started, you may transfer to another class or receive a full refund of the course fee. If you select the refund, it can be placed as a credit on your account or it can be refunded back to the original method of payment.

More Polices can be found at cei.edu/wft

Accounting & Bookkeeping

Accounting for

Small Business Owners

S 9 am - 1:30 pm 3/23 

Take the fear out of accounting! Develop an understanding of the power accounting can give you in your business. This hands on course will help you develop your own accounting tools to better manage your business and enable you to have successful interactions with your accounting professional.

\$79 Sinead King

Career Development

Introduction to Public Speaking

T, Th 6:30 pm - 8:30 pm 3/5 - 3/14

Did you know that 74% of people suffer from speech anxiety? Are you one of them? Would you love to learn simple steps to build your confidence while speaking, learn to prepare a speech and learn how to introduce others or make effective announcements? If you answered "yes" to any of these questions, this course is for you!

\$55 Anne Fish

The Art of Composing

Appreciation at Work

Th 6:30 pm - 8:30 pm 3/7 - 3/14 

How do profits and appreciation work in harmony in a business environment? Learn how to grow an enjoyable and profitable culture at your business. Discover how to integrate appreciation into standard operating procedures, improve appreciation in communication, choose leaders who foster appreciation, find out what makes individuals feel appreciated, and how to create a budget for appreciation. Learn to enjoy work more, while improving the bottom-line.

\$59 Eric Moosman

Summer Science Camps!

Watch for Teton Valley's half-day camps for grades K-6.

Coming June 24th-28th

Art

Fused Glass for Beginners

T, Th 6:30 pm - 8 pm 3/5 - 3/21 

Have you ever wondered how beautiful glass jewelry is made? How artists take sheets of glass and turn them into beautiful intricate jewelry designs? Or how melted glass can create such beautiful patterns? Kiln-glass provides an enormous range of techniques and results that are easily accessible to all. Working with this remarkable material is exciting and fun! Glass comes in so many different forms and students will be able to experiment with them all: stringers, frit, sheets, and shards. Plus, you will be able to leave with all of your creations!

\$95 Jennifer Marlar

Computers & Technology

Your Android

Smartphone Demystified

T, Th 6:30 pm - 8:30 pm 3/14 - 3/19 

If you have a Google, Samsung, LG, Motorola, or any other Android phone, this class is for you! Learn about phone calls, sending texts, sending pictures and videos, using Bluetooth in your car, using email, contacts and calendars, and controlling the cost.

\$45 Lars Marmsater

Your iPhone Demystified

T, Th 6:30 pm - 8:30 pm 3/5 - 3/7 

Take the mystery out of your Apple iPhone! Learn about phone calls, sending texts, sending pictures and videos, using Bluetooth in your car, using email, contacts and calendars, and controlling the cost.

\$45 Lars Marmsater

Hobbies

Start Sewing

T 6:30pm - 8:30pm 3/5 - 3/19

Excited to learn a new skill? Start Sewing! Learn the basics of sewing with a machine, how to calculate fabric amounts, how to cut fabric and ultimately construct your project using your own sewing machine and creativity. This

class is designed for students with little or no sewing experience, or those looking to practice beginner skills. We'll start with machine orientation and practice stitching and you'll leave with a custom pillowcase you made from scratch.

\$45 Erica Rice

Keep Sewing

S 9am - 2pm 3/23

If you have basic machine sewing skills and want to build confidence and technique, this class is for you! Learn how to make a lined bag, apply zippers and other fasteners, and attempt simple mending and alteration projects. This class is recommended for beginner sewists familiar with their own machine or those who have completed CEI's Start Sewing class.

\$35 Erica Rice

Birdwatching in Teton Valley

Hone your birdwatching skills with this class. Learn the basics of birdwatching, ornithology, and bird identification. Includes introduction to natural history of regionally significant species and citizen science. Binoculars are recommended, bird field guide is optional. March 16th class is a field trip in Teton Valley.

This is a single class.

Day	Time	Date
T, Th	6:30-8 pm	3/12-3/16
S	8 am -12 pm	

\$40 Bill Dell'isola

Gardening in Teton Valley

Th 6:30pm - 8:30pm 3/7 - 3/21

Can't get anything to grow in Teton Valley? Are you a home gardener looking for more tricks and tips? Sign up for this class to learn about weeds, composting, Teton Valley appropriate plants, and more from Master Gardener, Al Young.

\$55 Al Young

The Craft of Book Folding

Th 6:30 pm - 8 pm 3/7 - 3/21 

Second-hand books can be made into three-dimensional sculptures through a simple process of folding or cutting the pages. With a ruler, a pencil, and a sharp pair of scissors, you can create beautiful conversation pieces

or meaningful, personalized gifts. The process is simple and forgiving. Once you get over the shock of cutting a book, it's fun and surprisingly soothing.

\$45 Catherine Mason

Lifestyle

Basic Estate Planning

T 6:30 pm - 8 pm 3/5 - 3/12

Plan for the future for yourself and your family in this basic introduction to estate planning. We will look at when wills and trusts are necessary and appropriate as well as discover the proper components of such instruments. We will also discuss basic considerations for tax planning to be used when planning one's estate. Bring your spouse for free!

\$49 Barton Birch

Teton Valley Weather

Th 6:30 pm - 8 pm 3/7 - 3/21

Wondering about Teton Valley's sometimes "crazy weather"? Together we will share our weather experiences, learn about protecting yourself from dangerous weather situations and how to make and record accurate weather observations and what they mean to the forecast ahead.

\$35 Bruce Mason

Basic Winter Survival Skills

T, Th 6:30 pm - 8 pm 3/12 - 3/14

Do you have the skills to go it alone and be safe in the backcountry? Teton County Idaho Search and Rescue will cover the basic survival skills you need to play safely in our harsh winter environment. Learn how to avoid hypothermia and start an emergency fire in a snowy environment. You will also learn how to call for help, how to keep a patient stable until help arrives, and other snow rescue techniques.

\$59 Jason O'Neill

Russian Language Basics

T, Th 6:30 pm - 8:30 pm 3/5 - 3/21

Experience the profound beauty and complexity of Russian culture. Join us and learn how to speak, read, and write in this amazing language. If you're intrigued by the sounds and appearance of the Russian language, this is the place to begin learning.

\$85 Jennifer Marvin

Management & Leadership

Supervisory & Leadership Certificate

Online 24/7 Avg. 32 hrs 4/1 - 5/24

Your employees are your most valuable resources. Ensuring the efficiency of your team is the key to your success and is your most important responsibility. Learn about effective delegation, performance management, writing performance reviews, and strategies for improving your overall effectiveness as a leader.

\$395

Certificate in Project Management

Online 24/7 Avg. 48 hrs 4/1 - 6/28

In today's business environment, there is a need for good project management.

It's one of the fastest growing careers today and is considered essential to any size company. Gain the skills, tools and templates to confidently develop and maintain a project.

This basic information will assist you in learning the beginnings of this exciting career!

\$495

HEALTHCARE CAREERS

Healthcare Skills

CPR/AED/First Aid

S 3/30 9 am-2:30 pm

Learn CPR, AED, and First Aid for infant, child and adult medical emergencies. This class is for certified homes, daycare providers and personal certification. Certifications are good for 2 years. Book is included in the tuition cost. Another CPR class is coming in May! The class will be held at CEI Teton Outreach at 1420 N. Hwy 33, Driggs, ID.

Cost: \$75 Aleisha Circle

About Online Classes

CEI is proud to offer online courses in our catalog. These classes are the perfect solution for exploring new skills, enhancing your knowledge, or enriching your life. They are available 24/7 after the start date of each course.

FIND MORE INFORMATION
ONLINE AT WWW.CEI.EDU

REGISTER at
www.cei.edu/wft

EKG Technician

Online 24/7

Self-Paced

Learn to be an EKG technician! This course covers the following key areas and topics: detailed anatomy and physiology of the heart, ethics and legal aspects of patient contact, electrocardiography and echocardiography and other practices.

\$1299

Medical Terminology

Online 24/7

Self-Paced

This course offers an introduction to medical terminology with extensive opportunities for student practice. It reviews word components and basic principles for interpreting terms within each of the major medical specialties. Students will obtain skills that will benefit them in any healthcare field.

\$499

Pharmacy Technician

Online 24/7

Self-Paced

The need for Pharmacy Technicians continues to grow with demand expected to increase substantially through 2020. This program will prepare students to enter the pharmacy field and to pursue certification, including the Pharmacy Technician Certification Board's PTCB exam. Students will participate in an 80-hour unpaid clinical externship.

\$1699

Register early to help ensure your desired class will run!

Professional Software Skills IN IDAHO FALLS ONLY

Instructor Chelisse Sessions has over 25 years of experience in corporate training and courseware development. Aimed at the working professional, her classes allow students to spend just one or two work days from 8am - 5pm, starting at \$199.

Upgrade your skills and harness the power of these Microsoft tools!

Learn more information and register online at CEI.EDU/WFT

Class	Date(s)	Day(s)
Outlook on the Web	2/20	W
Access Level 1	2/26	T
Excel Level 1	2/27	W
Excel Level 3	3/5 - 3/6	T, W
Access Level 2	3/26	T
Word Level 3	3/27	W
Excel — Data Analysis with PivotTables	4/2	T
Word Level 2	4/3	W
Excel Level 2	4/9	T
Word Level 1	4/10	W
Excel Level 1	4/16	T
PowerPoint Level 1	4/17	W
Access Level 1	4/23	T
Outlook on the Web	4/24	W
PowerPoint Level 2	4/30	T
Word Level 2	5/1	W

Legend

 - Online Classes

 - New Classes

Veterinary Assistant

Online 24/7



Self-Pace

This 100 hour Veterinary Assistant program introduces students to the exciting and growing field of veterinary medicine. Students will learn about the care of animals, interpersonal communication, interaction with clients and their animals, and more!

\$2099

Certificate in Data Analysis

Online 24/7 Avg. 48 hrs 4/1 - 6/28




Data Analysis is quickly becoming one of the most sought-after skills in the workplace. Add a whole new skill set to your portfolio, and make a big difference in the success of your organization by acquiring data analysis skills. This certificate will take you to the next level where important decision-making is concerned.

\$495

Certificate in Accounting and Finance for Non-Financial Managers

Online 24/7 Avg. 48 hrs 4/1 - 6/28



Every successful person in the workplace utilizes financial information to aid effective decision making. In this course, you'll learn the financial concepts and accounting processes used in most businesses and will gain practical techniques that will increase your effectiveness and career. Learn to make smart decisions when it comes to budgeting a business!

\$495

GED/College & Career Readiness (CCR)

T, Th 7-9 pm 3/26

CCR is a free program dedicated to providing opportunities for adults to learn the basic academic and English language skills they need to transition to college, training, and employment opportunities. CCR is designed to improve the educational level of adults, out-of-school youth, and non-English speaking persons in Teton Valley. Many utilize CCR services to prepare for the GED test and the college placement test. 1420 N Hwy 33, Driggs For information, please contact: Liz Onufer at Elizabeth.onufer@cei.edu or 208-535-5386

Free

Check out our newest Healthcare Classes!

Pharmacy Technician with externship

Veterinary Assistant with externship

EKG Technician

Medical Terminology

FINANCING IS AVAILABLE!

CONTACT 208.535.5345

Sign Up for Official OSHA Courses!

hosted on the CEI Campus

These courses are designed to give students the opportunity to earn a **Safety & Health Leadership Certificate** in Construction or General Industry from the Pacific Northwest OSHA Education Center.

TO REGISTER, VISIT
osha.washington.edu/osha

