

College of Eastern Idaho  
Board of Trustees  
February 6, 2019  
College of Eastern Idaho Campus, John E Christofferson, Building 3 – Room 352  
Idaho Falls, Idaho

A Regular Meeting of the Board of Trustees of the College of Eastern Idaho was held February 6, 2019 at the College of Eastern campus in Idaho Falls, Idaho. Chairman Park Price presided.

**Present:**

Park Price, Chairman  
Stephanie Mickelsen, Vice Chairman  
Carrie Scheid, Treasurer  
Craig Miller  
Cal Ozaki

**Guests:**

Rick Aman, President  
Sean Coletti, CEI Attorney  
Byron Miles, VPFA  
Marji Price, VPI&SA  
Lori Barber, Dean General Education  
Mike Walker, Dean Student Affairs

**TRUSTEE WORK**

The meeting was called to order at 6:00pm by Chairman Park Price

**APPROVAL OF AGENDA**

**M/S Mickelsen/Ozaki to approve the agenda as presented** *Motion passes unanimously*

**APPROVAL OF MINUTES**

Minutes from the previous meeting held on January 16 were presented to the Board

**M/S Scheid/Miller to approve the minutes** *Motion passes unanimously*

## PUBLIC COMMENT

Dr. Lyle Castle and Michelle Muñoz of Idaho State University presented to the Board regarding the Bengal Bound Program in the works between CEI and ISU. Castle explained that the program would give CEI students “catalog rights” and ease transferability as students continue their education. Muñoz spends part of each week at CEI assisting students who wish to go-on to ISU after completing their courses at CEI. Muñoz added that CEI and ISU currently have nine articulation agreements with one another that further the relationship.

Judy Brower then joined the Board to introduce herself and WipFli auditing services. Brower explained the services that would be provided to the Board and presented an agreement to be signed once reviewed by the Finance Committee and Board.

## APPROVAL OF MONTHLY FINANCIALS

Controller Don Bourne presented the Financials to the Board. Trustee Scheid noted that the CEI Finance Committee had not met prior to the meeting to go over the financials because of tax season obligations. Bourne noted that the final portion of the Maeck gift had been added into the budgets but the first installment of property taxes from the County, totaling over \$600,000 had not yet been included and would show on future months. Bourne also noted that tuition numbers are well ahead of estimated amounts and summer enrollment will add to that. Bourne and Michelle Holt discussed the WTCE budget noting that the department was on track to meet goals and perhaps even grow a bit.

**M/S Mickelsen/Scheid to approve the monthly financials** *Motion passes unanimously*

## REPORTS

Trustee Scheid reported that the committee had not met that month but that all on the committee were very impressed with how healthy financials were and look forward to continued growth.

Trustee Ozaki updated that the scholarship deadline was quickly approaching. He noted that Trustees were invited to partake in the review of applications set to take place in March and to contact Natalie Hebard if they wished to sign up.

Trustee Miller updated the Board on recent K-12 related legislation including mastery requirements, charter school initiatives, and weapon carrying on campus. He also briefed the Board on the recently created “Hope Squad” in District 93 which he described as a peer-to-peer counseling and crisis intervention program. He added that the program had been very successful so far.

President Aman updated the Board on mission and core themes in anticipation of the upcoming accreditation visit. He then asked Todd Wightman, Marketing Director, to present. Wightman went through the variety of new marketing strategies and plans for future campaigns. He also invited the Trustees to attend the Open House taking place the next evening.

Aman then asked Lori Barber, Dean of General Education, to present on the District 91 Jumpstart Program being implemented. Barber explained the cohort system targeted at high school juniors and seniors allowing them to enroll in courses to attain their associate degree by high school graduation. She added that Becca Franco, Dual Credit Coordinator, had done an excellent job in establishing and growing

the relationship and that applications for the program were already coming in. Marji Price, Vice President of Instruction and Student Affairs, went through the latest updates for Complete College America and Prior Learning Assessments. Price noted that CEI had just kicked off a new program targeted at providing credit for veterans based on military training. Aman continued with his report by detailing his recent interactions with legislature during visits to Boise and informed the Board that CEI is very close to finishing the connection into the IRON Network. He asked Ryan Faulkner, Director of Online Learning to details how IRON would assist in the development on online courses. Faulkner added that 400 students are already enrolled in online courses with 20% of classes set up for access and an online business degree close to being finalized.

#### REMARKS

Trustee Miller noted that he believed the proposed increase in Dual Credit fees for students was a good idea as all costs are covered by Fast Forward Funds through the State. Chairman Price reminded the Board that they would go into Executive Session during the March meeting to complete the annual evaluation for Dr. Aman and would present the review in April. He proposed a shift to the April meeting, a poll of available dates will be sent out soon.

#### EXECUTIVE SESSION

**M/S Mickelsen/Ozaki to enter into Executive Session pursuant to Idaho Code Sec. 74-206(c), to consider the acquisition of an interest in real property** *Motion passes unanimously with vote by roll-call*

Entered into Executive Session at 7:49pm and exited at 8:48pm

**M/S Ozaki/Miller to approve the letter of intent terms as presented for lease of the property at 3950 S. Yellowstone Highway, and authorize President Aman to negotiate lease terms consistent with the terms in the letter of intent and order an appraisal to establish purchase price.** *Motion passes unanimously*

Seeing no other business, the meeting was adjourned at 8:50pm by Chairman Price.

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Park Price, Chairman

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Date