

College of Eastern Idaho
Board of Trustees
April 11, 2018
College of Eastern Idaho Campus, Healthcare Building 6 – Room 6164
Idaho Falls, Idaho

A Regular Meeting of the Board of Trustees of the College of Eastern Idaho was held April 11, 2018 at the College of Eastern campus in Idaho Falls, Idaho. Vice Chair Stephanie Mickelsen presided.

Present:

Stephanie Mickelsen, Vice Chairman
Carrie Scheid, Treasurer
Cal Ozaki

Absent:

Park Price, Chairman
Craig Miller

Guests:

Rick Aman, President
Sean Coletti, CEI Attorney
Kent Berggren, Division Manager - Healthcare

TRUSTEE WORK

The meeting was called to order at 6:00pm by Vice Chair Stephanie Mickelsen.

APPROVAL OF AGENDA

M/S Scheid/Ozaki To amend and approve the agenda for the April 11, 2018 Regular Board meeting, to include motions on awarding the contract for the Testing Center, purchase of the Virtual Cadaver Table, and purchase of the Surgical Manikin, for the good faith reason that these items need to be approved at this meeting but were not presented for approval until just recently. Motion passes unanimously with vote by roll-call

APPROVAL OF MINUTES

Minutes from the previous meeting held on March 14th were presented to the Board
M/S Scheid/Ozaki To approve the minutes Motion passes unanimously

COLLEGE UPDATE

Kent Berggren, Division Manager of Trades and Industry, gave the Board an update on the Heavy Duty Diesel program. He noted that while enrollment and placement remains very high, CEI is still unable to meet local and regional workforce demands. This is mainly due to space and educational needs. Kelly Cleverly, a first year diesel student, also presented to the Board. She gave a personal and educational background and outlined her future goals for the Board.

ACTION ITEMS

APPROVAL OF MONTHLY FINANCIALS

Controller Don Bourne and Acting Vice President of Administration Mike Mason presented the updated financial report and March Invoice to the Board. Trustee Scheid noted that the CEI Finance Committee was unable to meet prior to the Board Meeting but she had reviewed the reports with Bourne and Mason and was comfortable with the details.

M/S Ozaki/Scheid to approve the monthly CEI Financial Report *Motion passes unanimously*

M/S Ozaki/Scheid to approve the March CEI/EITC Invoice *Motion passes unanimously*

APPROVAL OF RESOLUTION 2018-01 – CEI WEAPONS POLICY

Sean Coletti presented the Board with the amended version of Resolution 2018-01 – CEI Weapons Policy for discussion. The policy outline the restrictions for students, faculty, staff, and visitors in relation to weapons on campus and further clarifies related definitions. After discussion the Board decided to remove a section in the resolution related to vehicles on campus.

M/S Ozaki/Scheid to approve Resolution 2018-01 – CEI Weapons Policy with the amendment *Motion passes unanimously*

Ann Marie Peters, Director of Strategic Partnerships, briefed the Board on the latest activities in relation to the Bill Maeck Legacy Gift. She noted that all projects were on time and work had begun to prepare for the July kickoff dates. Peters also updated the Board of recent initiatives through the Robotti Investment Firm, who will hold an event at CEI in early May, and the EDA Building Fund. Both projects are moving forward and she anticipates positive results from each. Trustee compliments Peters on her work in obtaining such valuable and important support.

AWARD OF CONTRACT: TESTING CENTER

M/S Scheid/Ozaki to award the contract for work on the Testing Center to Alan Clark Construction, in the amount of \$85,700.00 to include \$11,500.00 of previously unbudgeted funds for carpet *Motion passes unanimously with vote by roll-call*

APPROVAL OF PURCHASE: VIRTUAL CADAVER TABLE

M/S Ozaki/Scheid approve the purchase of the Virtual Cadaver Table from SynDaver, in the amount of \$81,596.00, given that it is impractical or impossible to obtain three (3) bids for the Virtual Cadaver Table *Motion passes unanimously with vote by roll-call*

APPROVAL OF PURCHASE: SURGICAL MANIKIN

M/S Scheid/Ozaki to approve the purchase of the Surgical Manikin from Anatomage, in the amount of \$78,500.00, given that it is impractical or impossible to obtain three (3) bids for the Surgical Manikin *Motion passes unanimously with vote by roll-call*

REPORTS

Trustee Scheid noted that the Finance Committee did not meet this month as many involved were tied up in Tax Season. The Committee will meet again in May to begin reviewing department budgets and consider future spending projects.

Trustee Ozaki gave an update on recent Foundation activities and reiterated invitations to each of the Trustees for upcoming Foundation and campus events.

President Aman updated the Trustees on recent hiring, partnership building, and College initiatives. He added that Mike Walker had been hired as the Dean of Student Affairs and would begin in Mid May, Josh Peterson and Katie Smith had also been hired as admissions counselors and began that week. Aman also updated the Board on enrollment projections, both summer and fall numbers are trending quite high, as well as recent Advanced Opportunity partnership growth including both dual and concurrent enrollment initiatives. Finally, Aman expressed his support for a proposed Bachelor of Applied Science being discussed at College of Southern Idaho, he explained the details to Trustees and agreed to gather information and report back.

REMARKS

Trustee Scheid remarked that perhaps the College can do more to report current enrollment numbers and statistics as they continue to be very positive.

Seeing no other business, the meeting was adjourned at 7:36pm by Vice Chair Mickelsen

Stephanie Mickelsen, Vice Chair

Date