

2021/2022

Early College Distance Learning Program

Take CEI classes by Zoom during the school day at your high school!

**Here's how it works:**

- Classes are available by Zoom from 7:30am-3pm.
- Classes are considered "Concurrent Enrollment" meaning they are taught by CEI faculty, run on the college schedule, follow campus deadlines, and early college students will be mixed with adult students taking the same course(s).
- 15 seats will be set aside in each class for high school students. Registration will be first-come-first-serve, and will have a waitlist once filled.
- Courses are recorded on a permanent college transcript.
- Students will need the following to participate:
  - **Individual computer with camera and microphone.**
  - **A designated place at their high school to participate in the class.** These classes are built inside the school day so students can access them using high school internet.
- **Eligibility** rules (applies to all Concurrent Enrollment classes taught by CEI faculty)
  - 16 years old by the first day of class
  - 2.7 cumulative high school GPA recommended (3.0 preferred)
  - Prerequisites for individual courses as required
- **Cost**
  - Tuition: \$75 per credit (Advanced Opportunities Eligible)
  - Student Fees: Student responsibility, \$15 per semester (plus lab fees if applicable by course)
  - Books: student responsibility, varies depending on course
  - Out of District Fee: when applicable, this fee is processed through Advanced Opportunities.

**How to sign up:** All directions, links and forms are available at <https://www.cei.edu/high-school>

First, talk to your high school counselor about which classes meet your academic goals and fit into your schedule. Once you decide on classes, follow these steps:

- Step 1: **Get [Admitted to CEI](#)** (only required the first time a student takes a class from CEI)
- Step 2: Submit a [Registration Request Form](#) with all signatures to [ecp@cei.edu](mailto:ecp@cei.edu)
  - Remember this form is required each term/semester you take classes from CEI.
  - Use section numbers provided on Distance Learning schedule  
i.e. course COMM 101-02CE (the section is **02CE**)
  - **New students** are required to complete an online orientation the first time they register
- Step 3: **Apply for [Advanced Opportunity](#) funding**
- Step 4: **Pay** student fees and buy books
- Step 5: Work hard, participate in class, and **SUCCEED!**

**Tips:** If you're feeling ambitious and want to work on a GEM certificate or associate degree, you should make an appointment with a CEI Early College Advisor. Go to [www.cei.edu/high-school](http://www.cei.edu/high-school) to schedule an appointment.

Remember, these classes have firm deadlines and run completely on the CEI campus schedule. It is your responsibility to meet deadlines. If you have any questions, just let us know. We are here to help!

**Fall Semester 2021 (August 23 – December 10, 2021)**

Admission Opens – February 2021  
 Admission Closes – August 19, 2021

Registration Opens – March 29, 2021  
 Registration Closes – August 20, 2021

FALL 2021	Monday/Wednesday	Tuesday/Thursday
7:30-8:50 AM		MATH 153-06CE      Statistics
9:00-10:20 AM	COMM 101-02CE      Communications	ART 102-01CE      Intro to Art History II
	HUM 101-01CE      Intro to Humanities	CHEM 100-02CE      Concepts of Chemistry
10:30-11:50 AM	ENGL 101-02CE      Writing & Rhetoric I	POLS 101-01CE      American National Govt
	BIOL 227-12CE & Lab      Human Anat & Physiology	BIOL 120-02CE      Environmental Science
	HIST 111-03CE      US History I	
12:00-1:20 PM	BSN 101-02CE      Intro to Business	PHIL 103-02CE      Intro to Ethics
	CUL 207-02CE      Intro to American Indian Literature	MATH 123-04CE      Math in Modern Society
	HIST 101-01CE      World History I	NUTR 239-05CE      Human Nutrition
1:30-2:20 PM		HCT 101-01CE      Medical Terminology
1:30-2:50 PM		PSYC 101-03CE      Intro to Psychology
		ENGL 175-04CE      Literature and Ideas

**Spring Semester 2022**      Classes run January 10 – May 6, 2022      **(Section #s will be released in Oct)**

Admission Opens – October 2021  
 Admission Closes – January 6, 2022

Registration Opens – November 8, 2021  
 Registration Closes – January 7, 2022

Spring 2022	Monday/Wednesday	Tuesday/Thursday
7:30-8:50 AM	MICRO 111      Intro to Microbiology <span style="background-color: yellow;">Requires in-person lab Friday's @ CEI</span>	BIOL 227 & Lab      Human Anat & Physiology
9:00-10:20 AM	CRJ 103      Intro to Law & Justice	ENGL 102      Writing & Rhetoric II
	ENGL 101      Writing & Rhetoric I	CHEM 100      Concepts of Chemistry
	EDU 204      Families, Communities & Culture	
10:30-11:50 AM	PHIL 101      Intro to Philosophy	ART 102      Intro to Art History II
	HIST 112      US History II	SOC 101      Intro to Sociology
		PSYC 225      Child Development
12:00-1:20 PM	BIOL 228 & Lab      Human Anat & Phys II	POLS 102      Intro to Political Science
	MUSI 108      Survey of Jazz & Pop Music	MATH 153      Statistics
	MATH 108      Intermediate Algebra	
1:30-2:50 PM		COMM 101      Communications
		PSYC 101      Intro to Psychology

Fall Semester 2021 (Aug 23-Dec10)		
Admission Application Opens	Feb. 1	Admissions only required once – new students only
Registration Opens – Current Students	Mar. 17	
Registration Opens – New Students	Mar. 29	
Advanced Opportunities Portal Opens	April 5	
Fees Due to CEI	Aug. 6	AO does not pay fees – student responsibility
Registration Deadline	Aug. 20	Registration form due to <a href="mailto:ecp@cei.edu">ecp@cei.edu</a> by 4pm
First Day of Class	Aug. 23	
Drop Deadline	Aug. 27	Last day to drop without being assessed tuition or grade. Fees are still charged if course was dropped after the first day of class.
Withdraw 50% refund	Sept. 3	Last day to withdraw with a W grade & 50% tuition refund
Withdraw 25% refund	Sept. 10	Last day to withdraw with a W grade & 25% tuition refund
Advanced Opportunities Portal Closes	Oct. 1	Last day a student can request AO funds for fall classes
Withdraw Deadline	Nov. 1	Last day to withdraw with W grade – no refund

Spring Semester 2022 (Jan 10 – May 6)		
Admission Application Opens	Oct. 1	Admissions only required once – new students only
Registration Opens – Current Students	Oct. 20	
Registration Opens – New Students	Nov. 8	
Advanced Opportunities Portal Opens	Nov. 22	
Fees Due to CEI	Dec. 10	AO does not pay fees – student responsibility
Registration Deadline	Jan. 7	Registration form due to <a href="mailto:ecp@cei.edu">ecp@cei.edu</a> by 4pm
First Day of Class	Jan. 10	
Drop Deadline	Jan. 14	Last day to drop without being assessed tuition or grade. Fees are still charged if course was dropped after the first day of class.
Withdraw 50% refund	Jan. 21	Last day to withdraw with a W grade & 50% tuition refund
Withdraw 25% refund	Jan. 28	Last day to withdraw with a W grade & 25% tuition refund
Advanced Opportunities Portal Closes	Mar. 4	Last day a student can request AO funds for spring classes
CEI Spring Break	March 21-25	No classes
Withdraw Deadline	Mar. 28	Last day to withdraw with W grade – no refund

**Admission:** Becoming a student with CEI

**Registration:** Enrolling in classes

**Advanced Opportunities Portal:** Used to submit funding requests for tuition to be paid by the State.

**Fees:** Charges assessed to student accounts. AO does not pay fees, they are the student's responsibility. Fees are \$15 per semester plus lab fees if student is taking a specific class with a lab.

**Drop Deadline:** Last day a student can drop a class and have the class deleted from their college transcript. 100% tuition refund is applied to the student account. Fees are non-refundable after the first day of class.

**Withdraw Deadlines:** Students who withdraw from classes could be eligible for a partial refund depending on the date they withdraw. Withdrawn classes result in a "W" grade on the CEI transcript but are not factored into the CEI GPA. "W" is considered an unsuccessful attempt with Advanced Opportunities. If a student uses AO to pay their tuition for an unsuccessful attempt (withdraw or fail), they can choose to self-pay for the unsuccessful attempt or the next attempt. If they choose to pay for the next attempt, a flag will be placed on their Advanced Opportunities account and they will not be eligible to use AO funds until they pay for and pass their next attempt. AO does not pay for repeated courses or exams.