

Certificate & Degree Checklist (not GED)

It is the student's responsibility to ensure all necessary information has been provided to process awards. Please review the following carefully.

- Do you have any outstanding charges?
- Do we have the correct mailing address for your certificate/degree?

Contact the Registrar's office if you have changes in mailing information from what you submitted on the Application for Graduation.

- Have you completed all course work by the deadline?

- Fall Graduate: December 11, 2020
- Spring Graduate: May 07, 2021
- Summer Graduate: July 30, 2021

- If you have any questions regarding Graduation, please contact the Registrar's office.

- If you have any questions regarding Regalia, please contact the CEI Bookstore.

This document created expressly for the
CEI Graduating Class of 2021 by
College of Eastern Idaho
Student Affairs Staff.
CEI is an AA/EOE institution.
Please call if you need special accommodations
or assistance. This information is
available in alternate formats.

1600 S 25th E
Idaho Falls, ID 83404-5788



College of Eastern Idaho



Commencement Ceremonies

Tuesday, May 11, 2021
at 7:00 p.m.

Idaho Falls Civic Center for the
Performing Arts

Cap and Gown Ordering Information

Regalia can be ordered in person at the CEI Bookstore or online via the website below

<https://www.jostens.com/apps/store/customer/2600104/>

[College-of-Eastern-Idaho/](#)

Bookstore

- ✦ Location: building 3 room 308
- ✦ Phone number: (208) 535-5367
- ✦ Hours of Operation: M-F 8-5pm

Jostens

- ✦ Phone number: (800) 854-7464
- ✦ Hours of Operation: M-F 9-5pm central

Important Dates

- ✦ Ordering opens: Tuesday, October 13, 2020
- ✦ Ordering deadline: Monday, March 22, 2021
 - ✦ Anything ordered after this date will have additional fees
- ✦ Last day to order Associate Regalia: Monday, April 5, 2021 until 9:59 pm MST
- ✦ Last day to order all other regalia: Monday, April 19, 2021 until 9:59 pm MST

Pricing for Complete Orders

AA, AS, & AAS Degree's.....	\$49.00
Certificate.....	\$27.00
GED Graduate.....	\$27.00
Honor Cord.....	\$10.25

(Based on Fall Cumulative GPA)

Cost of home ship orders is \$12.95 plus tax.

In store purchase of regalia will include 5 announcements with each complete gown order. Additional announcements may be purchased at the Bookstore.

What to Expect on Graduation Day

Arrival Time: 6:30pm

Location: Idaho Falls Civic Center for the Performing Arts

- ✦ Go to the ticket booth on the South end of the foyer:
 - ✦ Pick up index card with your name on it.
 - ✦ Check the card to ensure accurate spelling of your name.
 - ✦ If your name is difficult to pronounce, please make notations on the card that might be helpful to the announcer.
 - ✦ Keep the card with you.
- ✦ As you approach the stage during commencement, hand your card to the announcer.
- ✦ Fire and safety restrictions will not allow guests in the aisles or in the front of the auditorium to take pictures during the ceremony.
- ✦ Please exit the auditorium and foyer as quickly as possible!

NOTICE

In the event commencement is canceled due to COVID-19 restrictions, students, faculty, and staff will be notified of location or virtual accommodations.

Frequently Asked Questions

✦ **Who may participate?**

All CEI Degree's, Certificate, & GED Graduates are invited to participate in the CEI 2021 Commencement.

✦ **Who may I invite to watch the ceremony?**

You may invite up to 6 guests. However, please remember that seating is limited and is arranged on a first come first serve basis.

✦ **I may need special seating for someone I invite, what should I do?**

We encourage you to call ahead to reserve special accommodations seating for guests with disabilities at (208) 535-5355.

✦ **Do I have to wear regalia in order to walk?**

Yes, you will not be allowed to participate in commencement if you are not wearing CEI regalia.

