## Policy 501: Tobacco Products On-Campus

Category: Personnel

Covered Individuals: All CEI Employees

##### Approved: 11/29/2022

##### Formerly Approved: 10/26/2018

##### **501.1 POLICY**

CEI is committed to providing a safe and healthy environment for its employees, students and visitors. In light of findings of the U.S. Surgeon General that exposure to secondhand tobacco smoke and use of tobacco are significant health hazards, it is CEI’s intent to establish a smoke and tobacco-free environment.

#### 501.2 PROCEDURES

In accordance with Idaho Code Title 39 Chapter 55, the Clean Indoor Air Act, and CEI Policy, the use of tobacco products is prohibited in CEI buildings or within twenty (20) feet of any entrance or exit to CEI buildings, at events on CEI premises, or in CEI-owned, rented or leased vehicles.

Tobacco products include any lighted smoking instrument such as cigarettes, cigars, pipes, as well as not lighted instruments such as electronic cigarettes, hookahs, vapes and all smokeless products.

All CEI employees, students, contractors, volunteers and visitors are required to comply with this policy, which shall remain in force at all times. Employees found in repeated violation of this policy will be subject to the corrective action process.

Students found in repeated violation of the Student Code of Conduct will be subject to the Student Conduct process.

All faculty, staff and students have a collective responsibility to promote the safety and health of the campus community and therefore share in the responsibility of enforcement. Individuals observed smoking in violation of this policy are to be reminded in a professional and courteous manner of CEI’s policies.