



Work-Study Job Description

Financial Aid Office
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1600 S. 25th E. Idaho Falls, Idaho 83404

***** Applicants must be eligible for work-study as part of their financial aid package to apply for this position. *****

Department: Web Development

Job Description: Work Study Students

- a. **Duties:** duties include updating website content, optimizing for SEO, improving accessibility, ensuring cross-platform functionality, creating department pages, and troubleshooting issues.
- b. **Location: IT Department - Bldg. 2 RM 295**
- c. **Department's function on the CEI Campus:** Update and create pages for the Website
- d. **Other:** Web Team

Qualifications:

- a. **Preferred work schedule:** M-F, anytime between 8:00 to 5:00 PM
- b. **Preferred work experience:** Understanding web development and technologies.
- c. **Preferred skills:** Coding Skills, HTML, JavaScript, PHP, problem solver, good communication skills. Adobe XD
- d. **Preferred character traits:** Friendly, eager to learn, timely, logical thinker
- e. **Other:** Attentive to detail

Salary: \$13.00

Work Hours: 15

Post Date: August 21, 2023

Closing Date: Until Filled

To Apply Contact:

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