



# Statement of Non-Filing 2025-2026

\*This form is not required for a Dependent student\*

Financial Aid Office  
Phone: (208) 524-3000 Opt. 7  
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Fax: (208) 525-7026  
[financial.aid@cei.edu](mailto:financial.aid@cei.edu)

1600 S. 25<sup>th</sup> E. Idaho Falls, Idaho 83404

Student First Name	Student Last Name	Student ID	Phone Number

Your FAFSA indicates you, your spouse or your parent(s) did not file taxes for 2023. If you, your spouse or your parent(s) did not file taxes for 2023, please submit an IRS Verification of Non-filing Letter to the Financial Aid Office. A Verification of Non-filing Letter may be obtained through the IRS at [www.irs.gov](http://www.irs.gov) Select 'Get Transcript Online'. Or you can request it in writing by printing Form 4506-T and submitting to the IRS.

**If you're unable to provide documentation of non-filing from the IRS you can complete this statement of non-filing.**

I, \_\_\_\_\_, have in good-faith tried to the best of my ability to  
(First Name) (Last Name)  
obtain a Verification of Non-Filing Letter from the IRS. I have been unable to obtain a Verification of Non-Filing Letter due to complications with the IRS. This statement is to confirm that I did not file taxes for 2023, because I either did not make enough to file taxes or I made no taxable income. Below is stated any taxable income that I earned for 2023, if applicable, and I have attached any W-2's for income earned in 2023.

Employee's Name	Employer's Name	2023 Income	2023 W-2s Attached	Indicate Student, Spouse or Parent
		\$		
		\$		

## Certifications and Signature

Each person signing this form certifies that all of the information reported is correct and any documents attached are true and accurate.

Student (or Spouse) Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
WARNING: If you purposely provide false or misleading information, you may be subject to a fine, imprisonment, or both.

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(If applicable-dependent students)

Financial Aid Office Use Only	Received By :	Date:	Documentation Received <input type="checkbox"/>
Comments:			Processed by: