



Work-Study Job Description

Financial Aid Office
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***** Applicants must be eligible for work-study as part of their financial aid package to apply for this position.**

Department: Biology

Job Description: Work-Study Student

- a. **Duties:** Work study students will assist with prepping materials for the Biology or Microbiology Laboratory classes. Work study students will work with the lab coordinator to help set up and take down labs throughout the semester, as well as help assemble the Biology take-home lab kits. This is a great opportunity for a student who is interested in biology or microbiology to learn more! Students can get valuable lab experience making microbial culture media and reagents, working with microscopes and slides, and learning how to use other laboratory equipment.
- b. **Location:** Building 5 or 6
- c. **Department's function on the CEI Campus:** General Education
- d. **Other:** N/A

Qualifications:

- a. **Preferred work schedule:** Monday-Friday between 9am and 5pm, depending on student's schedule
- b. **Preferred work experience:** none required
- c. **Preferred skills:** none – will be trained
- d. **Preferred character traits:** Dependable, independent worker, can follow directions, can complete tasks in a reasonable timeframe, curious, detail-oriented.
- e. **Other:**

Salary: \$13.00/hr

Work Hours: 5-15 hrs/week

Post Date: August 19, 2025

Closing Date: Until Filled

To Apply Contact:

Kelli Catale
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