



Work-Study Job Description

Financial Aid Office
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1600 S. 25th E. Idaho Falls, Idaho 83404

***** Applicants must be eligible for work-study as part of their financial aid package to apply for this position. *****

Department: Math and Science

Job Description: General Work Study

- a. **Duties:** Assist Math and Science faculty or lab coordinator with various jobs on campus as needed.
- b. **Location:** Building 5 and 6
- c. **Department's function on the CEI Campus:** General education
- d. **Other:**

Qualifications:

- a. **Preferred work schedule:** Monday-Friday between 9am and 5pm
- b. **Preferred work experience:** none
- c. **Preferred skills:** none, will be trained
- d. **Preferred character traits:** Dependable, independent worker, can follow directions, can complete tasks in a reasonable timeframe, curious, detail-oriented.
- e. **Other:**

Salary: \$13.00

Work Hours: 5-10 hrs per week

Post Date: August 18, 2025

Closing Date: Until filled

To Apply Contact:

Kelli Catale
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