

CEI Employee Payroll Calendar - Semi-Monthly
Beginning January 2026

Pay Date	Pay Period Begin Date	Pay Period End Date	Timecard Approval <u>Due to Payroll by</u> midnight	<u>Manual Timecard</u> <u>Due</u> to Payroll by midnight	<u>Due to Payroll</u> Address Change, Direct Deposit, W- 4, Voluntary Deduction	Hours per pay period (based on 8 hr/day)
1/15/2026	12/16/2025	12/31/2025	1/6/2026	1/7/2026	12/26/2025	96
1/30/2026	1/1/2026	1/15/2026	1/21/2026	1/22/2026	1/9/2026	88
2/13/2026	1/16/2026	1/31/2026	2/3/2026	2/4/2026	1/23/2026	88
2/27/2026	2/1/2026	2/15/2026	2/18/2026	2/19/2026	2/6/2026	80
3/13/2026	2/16/2026	2/28/2026	3/3/2026	3/4/2026	2/20/2026	80
3/31/2026	3/1/2026	3/15/2026	3/17/2026	3/18/2026	3/10/2026	80
4/15/2026	3/16/2026	3/31/2026	4/2/2026	4/3/2026	3/25/2026	96
4/30/2026	4/1/2026	4/15/2026	4/17/2026	4/20/2026	4/9/2026	88
5/15/2026	4/16/2026	4/30/2026	5/5/2026	5/6/2026	4/24/2026	88
5/29/2026	5/1/2026	5/15/2026	5/19/2026	5/20/2026	5/8/2026	88
6/15/2026	5/16/2026	5/31/2026	6/2/2026	6/3/2026	5/26/2026	80
6/30/2026	6/1/2026	6/15/2026	6/17/2026	6/18/2026	6/9/2026	88
7/15/2026	6/16/2026	6/30/2026	7/2/2026	7/5/2026	6/24/2026	88
7/31/2026	7/1/2026	7/15/2026	7/17/2026	7/20/2026	7/10/2026	88
8/14/2026	7/16/2026	7/31/2026	8/4/2026	8/5/2026	7/24/2026	96
8/31/2026	8/1/2026	8/15/2026	8/18/2026	8/19/2026	8/10/2026	80
9/15/2026	8/16/2026	8/31/2026	9/2/2026	9/3/2026	8/25/2026	88
9/30/2026	9/1/2026	9/15/2026	9/17/2026	9/18/2026	9/9/2026	88
10/15/2026	9/16/2026	9/30/2026	10/2/2026	10/5/2026	9/24/2026	88
10/30/2026	10/1/2026	10/15/2026	10/20/2026	10/21/2026	10/9/2026	88
11/13/2026	10/16/2026	10/31/2026	11/3/2026	11/4/2026	10/23/2026	88
11/30/2026	11/1/2026	11/15/2026	11/17/2026	11/18/2026	11/9/2026	80
12/15/2026	11/16/2026	11/30/2026	12/2/2026	12/3/2026	11/24/2026	88
12/31/2026	12/1/2026	12/15/2026	12/17/2026	12/18/2026	12/10/2026	88