Return to: Registrar's Office
Bldg. 3 Rm. 353
assistant.registrar@cei.edu
208-535-5673

College of Eastern Idaho

Course Challenge Exam

Student Information

Date _____   Student ID _____

Full Name _____   Program _____

Address _____   Phone Number _____

Course Challenge Information

- Students must first work with a faculty member to be approved for a challenge exam.
- Once approval is received, students must bring this form to the Cashiers office to pay the fees.
  - Exam fees are **$15 per course credit.** (ex. $45 for a 3 credit course). *Additional fees may be charged depending on the course being challenged.*
- Next, the student will take the exam with the faculty member.
- The faculty member will mark pass or fail on this form and sign it. Then the faculty member will have the Department Chair and Dean sign the form.
- Finally, the faculty member will send the form to the Registrar's Office for final processing and student notification of the results.

Course _____   Credits _____

By checking this box & submitting this form, I consent to providing my typed electronic signature in place of a handwritten signature.

Signature _____   Date _____

For CEI Use

Business Office

Amount Paid _____   Initial _____   Date _____

Instructor Granting Challenge Exam

Challenge Course: ☐ Passed ☐ Failed

Comments

Signatures

Faculty _____   Date _____

Faculty _____   Date _____

Dept. Chair _____   Date _____

Dean CTE/GE/HHS _____   Date _____

Registrar _____   Date _____