



General Petition

Return to: Registrar's Office
 Bldg. 3 Rm. 309
 assistant.registrar@cei.edu

This form allows students to request exceptions to deviate from institutional regulations and policies. Attach additional supporting documentation as needed. (Ex. Doctors notes, obituaries, emails, screenshots, etc.)

Student Information

Date _____ Student ID _____
 Name _____ Program _____
 Email _____ Phone Number _____

Petition Information: Provide a detailed statement on what you are requesting

I petition to be allowed to deviate from institutional regulation as follows:

By checking this box & submitting this form, I consent to providing my typed electronic signature in place of a handwritten signature.

Student Signature _____ Date _____

For CEI Use				
Comments:				
Petition is:	Faculty	Dept. Chair	Dean	Registrar Office
	<input type="checkbox"/> Approved	<input type="checkbox"/> Approved	<input type="checkbox"/> Approved	<input type="checkbox"/> Approved
	<input type="checkbox"/> Denied	<input type="checkbox"/> Denied	<input type="checkbox"/> Denied	<input type="checkbox"/> Denied
Signatures				
Faculty	_____	Date	_____	
Dept. Chair	_____	Date	_____	
Dean CTE/GE/HHS/SA	_____	Date	_____	
Registrar	_____	Date	_____	